ITESC "Top 20" Prioritization Exercise

Desired Outcome:
- ► Identify the top technology projects for the university that best fit the qualifying characteristics based on the LUC strategic plan and goals
- ► Whittle down the list of projects "in-progress" to a manageable number and/or set appropriate expectations with regard to delivery dates
- ► Focus ITS resources on these projects
- ► Proactively manage resourcing issues in conjunction with the project capacity/availability of the organization
- ► Reset role expectations for project sponsors and project team members

Instructions:
- ► **Reminder:** 1) Project groupings for dependent or related projects ("Program Name" in column D) will receive one ranking.
- However, projects within a single Program may have different priorities and delivery dates assigned and will be resourced accordingly.
- 2) Project sizing estimates using the "T-Shirt" method has been provided in column I for all projects.
-    X-Small = < 5 days, Small = 5-30 days, Medium = 31-60 days, Large = 61-120 Days, X-Large > 120 Days
- 3) Institutional Impact Statements are provided in column F on the Prioritization Worksheet.
- ► Each area represented on the IT Executive Steering Committee will submit one ranking sheet (1-20) of the top priority projects
- For example, we'll receive one sheet from Finance, Human Resources, Development, Facilities, Academic Affairs, Student Development, and ITS.
- ► The "Prioritization Worksheet" tab within this spreadsheet will be used for this exercise.   Using column G, "Your Ranking", rank your
- projects from 1 to 20, where 1 is the most important. Do not rank the mandatory projects as work must be executed to support
- standard institutional processes; they are sorted to the top of the list for your reference only.
- ► For your convenience, the projects already rated "high" by the Project Review Board are included in the Prioritization Worksheet tab,
- as well as the new projects that have been submitted/requested since we developed the last Plan of Record.
- We anticipate that the PRB has done a pretty good job of identifying the top projects and therefore, most of your top items will already be listed here.
- Prior ITESC rankings are also shown in column H for your reference.
- ► The complete list of 151 projects is in the "FY10 Q3-Q4 Plan Of Record" tab, sorted by Priority (A=High, B=Medium, C=Low, M=Mandatory)
- It is recommended that each committee member performs a cursory review of the B and C projects for prioritization consideration.
- If you identify a B or C project that should be incorporated into your Top 20 ranking, please add it on one of the five blank lines at the
- bottom of the Prioritization Worksheet. Column B ,"Row Nbr", will assist with moving between the 2 sheets.
- ► The list of the 117 completed is in the "FY10 Q1-Q2 Completed" tab, sorted by Priority.

Next Steps:
- ► Prioritized Worksheets are **Due By: January 11th, 2009**
- ► Submissions will be consolidated and reviewed at the January 2010 ITESC meeting
- ► Questions can be directed to Susan Malisch, 8-7750 or Jim Sibenaller, 8-7665

FY10 Q3-Q4 ITS Project Prioritization Worksheet

Pri	Row Nbr	Program Group	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	21-26	LOCUS Enhancements		1	1	Large	Active	TBD	Registration & Records/Bursar
A	27	Campus Card System Replacement		4	2	XLarge	Active	Q3	Finance
A	28-40	Enterprise Content Management		5	Not Provided for Ranking	Medium	Active	Q3	Child Law Center
A	41	"Housing / Scheduling" Projects		6	3	Large	Active	Q3	Student Development
A	42-48	DW/BI Projects		7	6	XLarge	Active	TBD	Academic Affairs
A	49	Tuition Benefit Automation		8	9(tie)	Large	Active	Q3	Human Resources
A	50	ePortfolio's		11	Not Provided for Ranking	Medium	Active	Q4	Office of the President
A	51	Parking Permit Purchases Integration to PeopleSoft		14	15(tie)	Medium	Active	TBD	FN-Parking/Business Services
A	52	Tuition Payment Plans		15	5	Large	Active	Q3	Office of The Bursar
A	53-55	Immunization Reporting		16	19	XSmall	Active	Q3	Wellness Center
A	56	iTunes-U		18	Not Provided for Ranking	Medium	Active	Q3	Academic Affairs
A	57	Electronic Based Study Abroad		19	17(tie)	Medium	Pending	TBD	Office of International Programs
A	58	Network Enhacement		24	Not Provided for Ranking	Medium	Active	Q3	Information Technology Services
A	59	Student Email and Communication Options		26	Not Provided for Ranking	Medium	Active	Q4	Student Development
A	61	Admitted Students Portal Enhancements		Not Previously Ranked	4	Medium	Active	Q3	Undergrad Enrollment
A	70	Retention Dashboard		Not Previously Ranked	7	Medium	Active	Q4	Academic Affairs
A	63	Enhancements to the Budget Application System		Not Previously Ranked	8	Small	Active	Q3	Finance
A	69	Faculty Salary Planning		Not Previously Ranked	9(tie)	Small	Active	Q3	Finance
A	64	Advising "Wave A" Project & Process Changes		Not Previously Ranked	11	XLarge	Active	TBD	Advising
A	66	SSOM Financial Aid Awards into PeopleSoft		Not Previously Ranked	12	Medium	Active	Q3	Finance
A	67	Integration of LUMC persons into LUWare		Not Previously Ranked	13	Large	Active	Q3	Human Resources
A	60	Loyola Alert - Phase II		Not Previously Ranked	14	Small	Pending	Q4	Facilities
A	62	Upay Site for "Seat" Deposits		Not Previously Ranked	15(tie)	Small	Active	Q3	Finance
A	71	Move GPEM R+ Application In-House		Not Previously Ranked	17(tie)	Small	Pending	Q1	Grad & Prof Enrollment Mgmt
A	68	Electronic Outbound Transcripts Feasability		Not Previously Ranked	20	Small	Pending	Q3	Registration & Records
A	65	Comcast Cable TV Contracts		Not Previously Ranked	Not Provided for Ranking	Medium	Active	Q4	Student Life, Student Development

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
M	1	1112	4-Construction Projects	Construction Initiatives: - Coffey Hall remodeling	Coffey Hall. Building to be converted from a residence to an administrative function, housing the CAS departments of Psychology, Anthropology, Sociology and Political Science. The building will have 130 offices, research and computer labs. Construction starts 5/2009 and project to be completed 4/2010.	N/A	Not Previously Ranked	Not Provided for Ranking	XLarge	Active	Q4	Facilities
M	2	1117	4-Construction Projects	Construction Initiatives: - Crown Center-Modern Languages/LLRC.	Crown Center-Modern Languages/LLRC. Build out 1st and 2nd floor of Crown Center to relocate the above departments from Damen Hall in preparation for demolition in May 2010.	N/A	Not Previously Ranked	Not Provided for Ranking	Medium	Active	Q4	Modern Languages
M	3	1122	4-Construction Projects	Construction Initiatives: - Rome center develop a campus wide technology architecture plan and the technology requirements for phase 1 of an 8 phase project to renovate the campus.	To assist in creating processes that will improve the delivery of services to students attending classes at JFRC. Also to begin laying the foundation for infrastructure requirements to support the new campus.	N/A	Not Previously Ranked	Not Provided for Ranking	Large	Active	Q2	Academic Affairs
M	4	1125	4-Construction Projects	Construction Initiatives: - Loyola Hall	Loyola Hall. Renovate 3 story building at 1110 Loyola Ave. for May 2010 occupancy for the Math dept., currently located in Damen hall. 35 offices and a seminar room are included in the preliminary design.	N/A	Not Previously Ranked	Not Provided for Ranking	Large	Active	Q4	Facilities
M	5	1126	4-Construction Projects	Construction Initiatives: - Center for Varsity Athletics - CVA.	Center for Varsity Athletics - CVA. Construct building addition along the East and South sides of Gentile Center to provide locker room/training space and offices for Athletics Department to be relocated from Alumni Gym.	N/A	Not Previously Ranked	Not Provided for Ranking	XLarge	Active	Q3	Facilities
M	6	1132	4-Construction Projects	Construction Initiatives: - Damen Hall	Damen Hall Demolition. Relocate existing underground facilities and occupants of Damen Hall to allow for demolition of the building.	N/A	Not Previously Ranked	Not Provided for Ranking	XLarge	Active	Q4	Facilities
M	7	1137	4-Construction Projects	Construction Initiatives: - Remodel LT 16 / 17 (Banquet Area)	Lewis Towers 16 & 17 Banquet Area: Remodel Lewis Towers 16 and 17 East side into a multipurpose space to accommodate banquets, board meetings, and lectures.	N/A	Not Previously Ranked	Not Provided for Ranking	Large	Active	Q3	Facilities
M	8	1138	4-Construction Projects	Construction Initiatives: - 25 E law School Multi phased	LAW School Redevelopment Phase 2: Remodel the 12th floor of 25 E. Pearson. This phase will include 33 offices, 2 conference rooms, and 2 classrooms.	N/A	Not Previously Ranked	Not Provided for Ranking	XLarge	Active	Q4	Facilities
M	9	1139	4-Construction Projects	Construction Initiatives: - The Clare - Studio	School of Communication Studio: Construction of a production/teaching television studio on the first floor of the School of Communication (Clare). This showcase studio will have a Television news set, remote WLUW desk, and 18 workstations.	N/A	Not Previously Ranked	Not Provided for Ranking	Large	Active	Q3	Facilities
M	10	1173	4-Construction Projects	Construction Initiatives: - Crown Center Lower level, Convert room 210 into electronic classroom.	Upon relocation of servers remodel space for modern languages	N/A	Not Previously Ranked	Not Provided for Ranking	Small	Active	Q3	Facilities
M	11	1185	4-Construction Projects	Construction Initiatives: - Remodel the bookstore at the LSC.	Remodel the bookstore at the LSC.	N/A	Not Previously Ranked	Not Provided for Ranking	Medium	Active	Q3	Facilities
M	12	1186	4-Construction Projects	Construction Initiatives: - Remodeling of the WTC bookstore.	Remodeling of the WTC bookstore.	N/A	Not Previously Ranked	Not Provided for Ranking	XLarge	Active	Q3	Facilities
M	13	1133-1135	4-Construction Projects	Construction Initiatives: - Mundelein	Mandated. In support of administration and facilities initiatives.	N/A	Not Previously Ranked	Not Provided for Ranking	XLarge	Active	Q1	Facilities
M	14		4-Construction Projects	Construction Initiatives: - Faculty / Staff lounge	New faculty staff lounge adjacent to Cudahy Science	N/A	Not Previously Ranked	Not Provided for Ranking	Medium	Hold	TBD	Facilities
M	15		4-Construction Projects	Construction Initiatives: - VSTC	Addition on to Gentile for Varsity sports	N/A	Not Previously Ranked	Not Provided for Ranking	Medium	Active	Q3	Facilities

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
M	16	1149	5-Security Projects	PII 2010 Project Conduct scans for Personally Identifiable Information, document results and encrypt personal computers, per the University's PII Policies.	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	N/A	Not Previously Ranked	Not Provided for Ranking	Large	Active	Q2	Information Technology Services
M	17	1062	5-Security Projects	Deloitte Audit 2009: #4 Observation: (1)Noted management has removed access for the three users identified to have LU9_PWRUSER access that did not align with their job responsibilities. (2)We recommend that management perform a detailed assessment of developers with PeopleSoft powerful access privileges to ascertain all access aligns with daily job responsibilities. Action: (1) The three users noted have had their access to LU9_PWRUSER removed prior to the completion of the audit. (2) The Information Security Team will initiate a risk based review of the LU9_PWRUSER privileges and assignments with the Systems & Impl. Team and the application owner (Korinek). The access rights as identified will be adjusted accordingly based on the results of this review.	Manage risks that were identified in the Deloitte audit. Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	N/A	Not Previously Ranked	Not Provided for Ranking	Small	Active	Q3	Information Technology Services
M	18	941		Determine path and options for replacing Serena Collage with another system. Step One: Gather and document requirements	Determine path and options for replacing Serena Collage with another system. Step One: Gather and document requirements	N/A	Not Previously Ranked	Not Provided for Ranking	Medium	Active	TBD	Information Technology Services
M	19	1124		Investigate the opportunities of migrating off the G3R system prior to the maintenance expiring in 2012.	Provide reliable dialtone to user community.	N/A	Not Previously Ranked	Not Provided for Ranking	Large	Active	Q2	Enterprise
M	20	1153		Build the procedures to generate 1098t forms for all students for the year 29. This will include SSOM students for the first time this year.		N/A	Not Previously Ranked	Not Provided for Ranking	Medium	Active	Q3	Office of The Bursar

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	21	641	3-LOCUS Enhancements	LOCUS Enhancements: - Load Previous Education to LOCUS from Grad R-Plus	Create interface to load previous degree information into PeopleSoft from Graduate RPlus. This information is used in the admissions decision as well as the graduation booklets; Advancement wants this info loaded from Peoplesoft to BSR.				Large	Active	TBD	Registration & Records
A	22	799	3-LOCUS Enhancements	LOCUS Enhancements: - Update IPEDS Reporting related to race/ethnicity requirements.	Changes are needed to support the new IPEDS requirements. IPEDS now requires universities to report further detail on race and ethnicity. Data collection points such as applications will need to be altered as well as R+ app and interface, SIS and associated reports.				Medium	Active	Q3	Registration & Records
A	23	987	3-LOCUS Enhancements	Allow students to declare/change majors and minors directly in LOCUS via self-service. Follow-up workflow/communications is also required, such as notification to the department and/or advisor and automatic generation of an academic advising report to the student. Another requirement is if the change is for a term that the student is already enrolled in than a "flag" may be needed to assure that the classes are appropriate for the new major. Groups not allowed to use this self-service functionality will be identified during discovery.	Allow students to declare/change majors and minors directly in LOCUS via self-service. Follow-up workflow/communications is also required, such as notification to the department and/or advisor and automatic generation of an academic advising report to the student. Another requirement is if the change is for a term that the student is already enrolled in than a "flag" may be needed to assure that the classes are appropriate for the new major. Groups not allowed to use this self-service functionality will be identified during discovery.				Medium	Active	TBD	Registration & Records
A	24	1067	3-LOCUS Enhancements	Through the Registrar's Office, LUC is a participating institution in the u.select program; we must update their coursebanks annually with our course information. An extract file of the LOCUS course catalog must be developed and a method to deliver it to u.select must be established.	Through the Registrar's Office, LUC is a participating institution in the u.select program; we must update their coursebanks annually with our course information. An extract file of the LOCUS course catalog must be developed and a method to deliver it to u.select must be established.				Small	Active	Q3	Registration & Records
A	25	1068	3-LOCUS Enhancements	Currently, multi campus scheduling is addressed at DL and schedule checking at the end of the registration session but it is still too easy for a student to come away from a registration session with campus conflicts on a schedule. Campus conflict checking in LOCUS enrollment request module. This work will help prevent students from registering in campus conflicts as defined by a designated number of hours/minutes. Self-service registration will deliver a message to the student warning of this when an attempt is made or this may require registration to stop, depending on the requirements.	Currently, multi campus scheduling is addressed at DL and schedule checking at the end of the registration session but it is still too easy for a student to come away from a registration session with campus conflicts on a schedule. Campus conflict checking in LOCUS enrollment request module. This work will help prevent students from registering in campus conflicts as defined by a designated number of hours/minutes. Self-service registration will deliver a message to the student warning of this when an attempt is made or this may require registration to stop, depending on the requirements.	1	1		Medium	Active	Q3	Registration & Records
A	26	1098	3-LOCUS Enhancements	The bursar staff would like parent-guest/proxy functionality to be given to the function of waiving out of student health insurance. Currently, only student IDs can access the application to opt out of health insurance. If they do not do this, a charge of over $1600 is placed on their account. We get many complaints from parents who try to opt out, only to discover that their parent/guest ID does not have this functionality. We have even more motivation to get this project going, because the new payment plan application (which will be available to parent/guests) will pre-populate many mandatory fees into their budgets, and we'd like to include a link on this page to waive out of health insurance. But this functionality only makes sense if we allow parent/guests to waive out. While we believe this project won't require huge technical effort, we estimate that it will take some work and coordination between Rich Gruss, Mark Reich, Kayal Asokan,and Michelle Dayton.	The bursar staff would like parent-guest/proxy access for waiving out of student health insurance. Currently, only student IDs can access the application to opt out of health insurance. If they do not opt out, a charge of over $1600 is placed on their account. We get many complaints from parents who try to opt out, only to discover that their parent/guest ID does not have this capability. Additionally, the new payment plan application (which will be available to parent/guests) will pre-populate many mandatory fees into their bills, and we'd like to include a link on this page to waive out of health insurance; this link only makes sense if we allow parent/guests to waive out.				Small	Active	Q3	Office of the Bursar
A	27	735		This project will investigate, select, and implement an upgrade from our current Unix based Blackboard Transaction System to CBORD.	Complete cutover from the Blackboard Transaction System to CBORD. This is a complete information system change and hardware change across the campuses for all card readers that take Rambler Bucks.		4	2	XLarge	Active	Q3	Finance

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	28	926	11-Enterprise Content Management	ECM Implementation - Child Law. This project is limited to reducing their backlog of paper to provide retrieval capabilities only.	Implement DocFinity and ECM processes in support of Child Law. This project is limited to reducing their backlog of paper to provide retrieval capabilities only.				Medium	Active	Q3	Child Law Center
A	29	927	11-Enterprise Content Management	Academic Advising and Services process reengineering. Consulting engagement with Moran Consulting. This is a pre requisite to the ECM implementation for this area.	Academic Advising and Services process reengineering. Consulting engagement with Moran Consulting. This is a pre requisite to the ECM implementation for this area.				Large	Active	Q3	Academic Advising and Service
A	30	928	11-Enterprise Content Management	ECM Implementation - Academic Advising	Implement DocFinity and ECM processes in support of the Academic Advising office.				Large	Active	Q3	Academic Advising and Service
A	31	967	11-Enterprise Content Management	ECM Implementation - Advancement (Full)	Implement DocFinity and ECM processes in support of the Advancement office (Full Scope).				Large	Pending	Q4	Advancement
A	32	968	11-Enterprise Content Management	ECM Implementation - Accounts Payable	Implement DocFinity and ECM processes in support of the Accounts Payable office.				Large	Pending	Q3	A/P & Payroll
A	33	969	11-Enterprise Content Management	ECM Implementation - Registration & Records	Implement DocFinity and ECM processes in support of the Registration & Records office.				Large	Pending	Q3	Registration & Records
A	34	970	11-Enterprise Content Management	ECM Implementation - Bursar (CD conversion)	Implement DocFinity and ECM processes in support of the backscanning needs for the Bursar's office. (CD conversion)				Small	Pending	TBD	Finance
A	35	971	11-Enterprise Content Management	ECM Implementation - Shared Services & Hubs	Implement DocFinity and ECM processes in support of Shared Services & Hubs.	5	Not Provided for Ranking		Medium	Pending	Q4	Academic Affairs
A	36	1069	11-Enterprise Content Management	Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity.	For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes.				Small	Pending	TBD	Financial Assistance
A	37	1069	11-Enterprise Content Management	Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity.	For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes.				Small	Pending	TBD	Financial Assistance
A	38	1195	11-Enterprise Content Management	ECM - DocFinity Version 10	ECM: DocFinity Ver. 10 is available for installation. LUC is currently on Ver. 9. We need to do analysis to understand the improvements that we can obtain with Ver. 10 and what the tasks / activities that need to occur in order to upgrade to Version 10.				Medium	Pending	TBD	Academic Affairs
A	39	1196	11-Enterprise Content Management	ECM - Wellness Center Implementation	Wellness Center has expressed a need to implement imaging for their business processes. The analysis and ECM implementation activities for DocFinity will be captured and tracked under this PSS #.				Medium	Pending	TBD	Academic Affairs
A	40	1197	11-Enterprise Content Management	ECM - Provost Office Implementation	The Provost Office has a need for ECM. They have "hard copy" files that need to be scanned and indexed in order to improve their processes and provide back-ups for this data. This PSS # will track and capture the activities associated with this implementation efforts.				Medium	Pending	TBD	Academic Affairs
A	41	624	6-"Housing / Scheduling" Projects	Rollout of the RMS Student Web Functionality	RMS Housing Application - Student Self Service will enable all students to provide housing contracts on-line. This capability is targeted to go live prior to March 2010 registration. A room self service assignment project will follow the completion of this project.	6	3		Large	Active	Q3	Student Development

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	42	800	14-DW/BI Projects	Business Intelligence/Data Warehouse Strategy Creation	Business Intelligence and Data Warehouse strategy definition needs to be completed in order to determine the future direction of our institutional reporting. The RDS needs to be replaced with a data warehouse to help facilitate institutional reporting on current as well as historical data. Consideration needs to be given in the design for implementing a student centric warehouse with the ability to expand to an enterprise data warehouse as needed.				XLarge	Active	TBD	Academic Affairs
A	43	979	14-DW/BI Projects	DW/BI Program: Program Management This Institutional Research and ITS co-sponsored program will encompass the projects for creation of the data governance and program management committees, the evaluation of technologies to pursue (custom built, hybrid, off the shelf), and submitting RFP sent to vendors offering the appropriate technology and vendor selection. Later projects will be created under this program for specific functional areas.	The RDS is an unsupported, legacy repository for current student data. It needs to be replaced with a data warehouse to help facilitate institutional reporting on current student data and expanded over time to include historical data and other institutional enterprise data. Much of this information is stored in many siloed databases and spreadsheets making it cumbersome to work with and integrate for reporting purposes. The data warehouse will become the authoritative source for this information, with secure and robust reporting capabilities.				XLarge	Active	TBD	Academic Affairs
A	44	980	14-DW/BI Projects	DW/BI Program: Define Technical Architecture	Define Technical Architecture: This project, under the DW/BI program, will determine the technical direction for the DW/BI technical solution, e.g. custom built, hybrid build, or off the shelf software. This project will also create the RFP sent to targeted vendors, review the RFP responses, and ultimately lead to a direction on which vendor to select for implementing a DW/BI solution.		7	4	Large	Active	Q3	Academic Affairs
A	45	981	14-DW/BI Projects	DW/BI Data Governance:	Data Governance: This project, under the DW/BI program, will create the Data Governance Committee, its structure, processes, and policies. This project is responsible for the creation of the committee and not for the ongoing running of the committee. After the completion of this project the Data Governance Committee will be managed outside of the DW/BI program.				Medium	Active	Q3	Academic Affairs
A	46	982	14-DW/BI Projects	DW/BI Program: Initial Project Selection	Initial Project Selection: This project, under the DW/BI program, will identify and select the initial project for implementation.				Medium	Pending	TBD	Academic Affairs
A	47	983	14-DW/BI Projects	DW/BI Program: Data Architecture	Data Architecture: This project, under the DW/BI program, will form and implement the underlying data architecture for future DW/BI projects.				Medium	Pending	TBD	Academic Affairs
A	48	984	14-DW/BI Projects	DW/BI Program: Build Technical Architecture	Build Technical Architecture: This project, under the DW/BI program, will implement the underlying technical architecture needed to implement the identified project from PSS 982.				Medium	Pending	TBD	Academic Affairs
A	49	657	Tuition Benefit Automation	Tuition Benefit Automation	Automate the manual process in LOCUS of applying tuition benefits to Lakeside students account. This will automatically determine eligibility through LOCUS and eliminate the tuition benefit form that must be filled out today.		8	8	Large	Active	Q3	Human Resources
A	50		ePortfolio's	Develop and Implement ePortfolio's	In support of academic initiatives ITS participates in group development of e-portfolio development and management solutions across the institution.		11	Not Provided for Ranking	Medium	Active	Q4	Office of the President
A	51	743	Parking Permit Purchases Integration to PeopleSoft	Integrate the parking permit purchases from the web pages directly into the students account in PS, thereby eliminating the existing manual input of these changes.	Integrate the student parking permit purchases from the web pages directly into the students account in PS, thereby increasing efficiency by eliminating the existing manual input of these changes. Impacts Parking and Bursar's Office processes.		14	15	Medium	Active	TBD	FN-Parking/Business Services
A	52	908	Tuition Payment Plans	Design and build a custom system (replacing TMS, integrated with LOCUS) to meet all business needs related to Payment Plans for student billing. Current third-party vendor and delivered functionality in Campus Solutions do not meet the business and customer service needs for the University.	Design and build a system (integrated with LOCUS) to meet all business needs related Payment Plans for student billing. Current third-party vendor and delivered functionality in Campus Solutions do not meet the business and customer service needs for the University.		15	6	Large	Active	Q3	Office of The Bursar

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	53	378	10-Immunization Reporting	Create a report/Excel spreadsheet to provide information about currently enrolled students that will be prohibited from registering because they do not meet immunization requirements. (Have a service indicator of 'WMM') May be able to modify the "Hold" report. Currently a PS query is being used.	Create a report/Excel spreadsheet fpr the Wellness Center to provide information about currently enrolled students that will be prohibited from registering because they do not meet immunization requirements. (Who is currently blocked from registration with a service indicator of 'WMM').		16	19	XSmall	Active	Q3	Wellness Center
A	54	379	10-Immunization Reporting	Create a report of students who do not meet specific immunization requirements (measles, mumps, etc.) Selection criteria should include 'term' for which the student is 'term activated'	Create a report of students who do not meet specific immunization requirements (measles, mumps, etc.) and should be blocked from registration.				Small	Active	Q3	Wellness Center
A	55	380	10-Immunization Reporting	Create a report of immunizations counts as required by the state. (Report exists in Web Focus, but needs to run via Dashboard with a selection criteria of term)	Create a report of immunizations counts as required by the state. (Report exists in Web Focus, but needs to run via Dashboard with a selection criteria of term).				XSmall	Active	Q3	Wellness Center
A	56	1194	iTunes-U	Implement iTunes-U for LMS	Implement iTunes-U for the LMS to facilitate the distribution of Podcasts for academic and faculty initiatives.		18	Not Provided for Ranking	Medium	Active	Q3	Academic Affairs
A	57	943	Electronic Based Study Abroad	Move from manual to electronic application process for study abroad programs	The study abroad application process is a manual and very time consuming process for students and administrators. This project will simplify and standardize the process for students. This will improve the way we track, maintain and report on study abroad information.		19	18	Medium	Pending	TBD	Office of International Programs
A	58	1116	Network Enhacement	Cell phone coverage. Investigate the opportunity of improving on cell phone coverage within 5 buildings at the LSC: Santa Clara, IC, Sullivan Center, Mertz, and SLLC.	Enhance Cell phone coverage for the general user community especially buildings along the lake front.		24	Not Provided for Ranking	Medium	Active	Q3	Information Technology Services
A	59		Student Email and Communication Options	Evaluate email options for students. Recommended changes to be in place in time to support incoming freshman.	Keep student satisfaction with email services at an appropriate level; service offering remains competitive with other institutions.		26	Not Provided for Ranking	Medium	Active	Q4	Student Development
A	61	1083	Admitted Students Portal Enhancements	With the start of the semester, the current version of Next Stop: Loyola needs to be taken off-line, modified and launched as the 2010 version. This will include changes to the exchange/reading of data in tables, design changes (format/layout) and several functional ability changes for both the end user and the administrators. The re-launch of the portal needs to take place in early October. Toward that, not all of the implementation has to take place by then, but some of it can be introduced in phases and rolled out into November and even possibly early December.	The current 2010 version of Loyola Admitted student portal (Next Stop) will be modified with some added features; some were made available in October, the remainder are planned for installation by March. Expand the opportunities for social networking, provide additional segmenting of messaging to the applicants based on their characteristics such as major or ethnicity, and improved administrative support for housing contracts.		Not Previously Ranked	5	Medium	Active	Q3	Undergrad Enrollment
A	70	1169	Retention Dashboard	Retention Dashboard Project - provide reporting or enhanced reporting in support of a sub-committee from the 'Council on Student Success' addressing retention efforts. Several process changes and improvements will also be addressed and scheduled for implementation.	Retention Dashboard Project - provide reporting or enhanced reporting in support of a sub-committee from the 'Council on Student Success' addressing retention efforts. Several process changes and improvements will also be addressed and scheduled for implementation.		Not Previously Ranked	7	Medium	Active	Q4	Academic Affairs
A	63	1086	Enhancements to the Budget Application System	Enhancements to the Budget Application System: 1) enforce control total limits based on categories, rather than overall budget 2) allow monthly refresh of year to date budget expenditures, rather than freeze amount at December value at initial database load done in January 3) provide more user friendly "Manage Users" administrative page 4) provide custom view for Plant accounts	Enhancements to the Budget Application System: 1) enforce control total limits based on categories, rather than overall budget 2) allow monthly refresh of year to date budget expenditures, rather than freeze amount at December value at initial database load done in January 3) provide more user friendly "Manage Users" administrative page 4) provide custom view for Plant accounts		Not Previously Ranked	9(tie)	Small	Active	Q3	Finance
A	66	1141	SSOM Financial Aid Awards into PeopleSoft	Post-project task from PSS 864 to bring SSOM students historical financial aid award data to LOCUS from LUMC. The historical data will be loaded to the LOCUS Aggregates tables. A related project to generate 1098Ts for SSOM students in LOCUS is in PSS 1153. These 2 projects are kept separate for better granularity.	Post-project task from PSS 864 to bring SSOM students historical financial aid award data to LOCUS from LUMC so that all financial aid award data will be housed in Peoplesoft for these students. A related project to generate 1098Ts for SSOM students in LOCUS is in PSS 1153. These 2 projects are kept separate for better granularity.		Not Previously Ranked	9(tie)	Medium	Active	Q3	Finance

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	67	1143	Integration of LUMC persons into LUWare	LUWare Enhancement to include LUMC Staff - SSOT (Long-term solution for People Admin Access. With the implementation of new vendor web applications that provide services to both the University and the Medical Center the need for the University s ITS department to provide a single source of authentication and identification for both organizations has been increased. To provide this increased level of authentication and identification for both organizations, LUC ITS proposes enhancements to the current capabilities of both LUWare and IDM3. These enhancements will require a highly collaborative effort between both LUMC and LUC HR and IT staffs.	LUWare Enhancement to include LUMC Staff into LUC's active LDAP directory. This will allow shared applications that are hosted at LUC to authenticate LUMC users via the LUC LDAP.		Not Previously Ranked	9(tie)	Large	Active	Q3	Human Resources
A	69	1162	Faculty Salary Plannung	Enhancements and improvements for Faculty Salary Planning for upcoming Budget cycle, Feb 1 go live. Requirements include: 1. Improve functionality to Split/Merge Line Items. It is still clunky and inconsistent; more robust split/merge feature allowing more flexibility to make changes, save history, etc 2. Alter database refresh script to avoid bringing in duplicate line items (review changes, accept/reject?) 3. Automatically adjust Payroll Amt whenever New Salary amt changes (unless Salary info is filled in) 4. Allow sorting on A/U and Acct on Line Items detail screen 5. Fix word wrap on comments column 6. Provide similar "Feed to Budget" report used by Finance department for FSP data.	Enhancements and improvements for Faculty Salary Planning for upcoming Budget cycle, Feb 1 go live. Requirements include: 1. Improve functionality to Split/Merge Line Items. It is still clunky and inconsistent; more robust split/merge feature allowing more flexibility to make changes, save history, etc 2. Alter database refresh script to avoid bringing in duplicate line items (review changes, accept/reject?) 3. Automatically adjust Payroll Amt whenever New Salary amt changes (unless Salary info is filled in) 4. Allow sorting on A/U and Acct on Line Items detail screen 5. Fix word wrap on comments column 6. Provide similar "Feed to Budget" report used by Finance department for FSP data.		Not Previously Ranked	9(tie)	Small	Active	Q3	Finance
A	64	1109	Advising "Wave A" Project & Process Changes	This project will encompass the projects and tasks for the Advising Wave "A" Implementation activities. Several projects & tasks will be captured under this summary project.	Series of projects that encompass the projects and process changes for the Advising Wave "A" Implementation activities from the Moran Consulting review.		Not Previously Ranked	13	XLarge	Active	TBD	Advising
A	71	1170	Move GPEM R+ Application In-House	GPEM would like to have the GPEM R+ application hosted in house along with the UGRAD R+ application. This will require the addition of two new servers running Windows 2003 and SQL Server. When this project is completed we will have the GPEM and UGRAD R+ applications running as separate instances and will have created a development/test environment that will be shared.	GPEM would like to have the GPEM R+ application hosted in house along with the UGRAD R+ application with an annual cost savings of $15,000. When this project is completed we will have the GPEM and UGRAD R+ applications running as separate instances and will have created a development/test environment that will be shared. Currently no test environment exists.		Not Previously Ranked	14	Small	Pending	Q1	Grad & Prof Enrollment Mgmt
A	62	1085	Upay Site for "Seat" Deposits	The Treasurer's Office and the Law School would like a upay site developed by ITS so the Law School can accept credit card payments for "seat deposits" for admission, and have these payments uploaded into the students' records in PeopleSoft. The first payment is due by April 15, and a full partial payment can be made by that date. Final payment is due by June 15.	The Treasurer's Office and the Law School would like a upay site developed by ITS so the Law School can accept credit card payments for "seat deposits" for admission, and have these payments uploaded into the students' records in PeopleSoft. The first payment is due by April 15, and a full partial payment can be made by that date. Final payment is due by June 15.		Not Previously Ranked	16	Small	Active	Q3	Finance
A	60	879	Loyola Alert - Phase II	of the data to the vendor. Additionally, several new reports will be created detailing who is enrolled and who isn't to enable directed communication to the non-enrollees. Definition on who and when to remove current enrollees from the application. Also discussion about methods for increasing overall participation and implementation of the agreed upon methods.	Loyola Alert phase II is a project to further automate the enrollment process and increase overall participation. Improved reporting on enrollees/non-enrollees. Additional enhancements include communications/enrollment strategies to increase participation and rules for purging old enrollees to manage licensing costs.		Not Previously Ranked	17	Small	Pending	Q4	Facilities

Pri	Row Nbr	PSS Nbr	Program Group	Project Desc	Institutional Impact Statement	Your Ranking	Prior ITESC Ranking	PRB Ranking	T-Shirt Sizing	Status	Est. Compl. (QTR)	Primary Customer
A	68	1145	Electronic Outbound Transcripts Feasability	This SSR is two-fold. 1) The primary focus is for a feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola s existing technologies to support the electronic (e-mail) transmission of out-bound certified secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data. 2) Additionally, this feasibility study should document in what form (XML, tiff, or PDF), electronic in-bound transcripts are received and how captured by DocFinity, LOCUS, and/or R+.	Feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola's existing technologies to support the electronic (e-mail) transmission of out-bound, certified and secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data.		Not Previously Ranked	**20**	Small	Pending	Q3	Registration & Records
A	65	1118	Comcast Cable TV Contracts	Comcast cable TV contracts and the transition of USA wireless (direct TV) over to comcast.	Current contract with Comcast expires 8/2010. For continued service, new contract needs to be put in place.		Not Previously Ranked	Not Provided for Ranking	Medium	Active	Q4	Student Life, Student Development

12/22/2009

| | | | | | | | | | | Est. | | | Targeted | | | |
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
							Plan of Record Data - Key Fields						Plan of Record Data - New Fields			
151																
1	1112	R	M	4	Construction Projects	Construction Initiatives: - Coffey Hall remodeling	Campus Construction Initiatives (15)	Coffey Hall. Building to be converted from a residence to an administrative function, housing the CAS departments of Psychology, Anthropology, Sociology and Political Science. The building will have 130 offices, research and computer labs. Construction starts 5/2009 and project to be completed 4/2010.	Infrastructure	Q4	XLarge	05/2009	04/2010	Active	Green - On Target, No Risk	Facilities
2	1117		M	4	Construction Projects	Construction Initiatives: - Crown Center-Modern Languages/LLRC.	Campus Construction Initiatives (15)	Crown Center-Modern Languages/LLRC. Build out 1st and 2nd floor of Crown Center to relocate the above departments from Damen Hall in preparation for demolition in May 2010.	Academic & Faculty Support	Q4	Medium	05/2009	05/2010	Active	Green - On Target, No Risk	Modern Languages
3	1122		M	4	Construction Projects	Construction Initiatives: - Rome center develop a campus wide technology architecture plan and the technology requirements for phase 1 of an 8 phase project to renovate the campus.	Campus Construction Initiatives (15)	To assist in creating processes that will improve the delivery of services to students attending classes at JFRC. Also to begin laying the foundation for infrastructure requirements to support the new campus.	Infrastructure	Q2	Large	06/2009	12/2010	Active	Green - On Target, No Risk	Academic Affairs
4	1125	R	M	4	Construction Projects	Construction Initiatives: - Loyola Hall	Campus Construction Initiatives (15)	Loyola Hall. Renovate 3 story building at 1110 Loyola Ave. for May 2010 occupancy for the Math dept., currently located in Damen hall. 35 offices and a seminar room are included in the preliminary design.	Infrastructure	Q4	Large	06/2009	05/2010	Active	Green - On Target, No Risk	Facilities
5	1126		M	4	Construction Projects	Construction Initiatives: - Center for Varsity Athletics - CVA.	Campus Construction Initiatives (15)	Center for Varsity Athletics - CVA. Construct building addition along the East and South sides of Gentile Center to provide locker room/training space and offices for Athletics Department to be relocated from Alumni Gym.	Infrastructure	Q3	XLarge	04/2008	02/2011	Active	Green - On Target, No Risk	Facilities
6	1132	R	M	4	Construction Projects	Construction Initiatives: - Damen Hall	Campus Construction Initiatives (15)	Damen Hall Demolition. Relocate existing underground facilities and occupants of Damen Hall to allow for demolition of the building.	Infrastructure	Q4	XLarge	05/2008	05/2010	Active	Green - On Target, No Risk	Facilities
7	1137	R	M	4	Construction Projects	Construction Initiatives: - Remodel LT 16 / 17 (Banquet Area)	Campus Construction Initiatives (15)	Lewis Towers 16 & 17 Banquet Area: Remodel Lewis Towers 16 and 17 East side into a multipurpose space to accommodate banquets, board meetings, and lectures.	Infrastructure	Q3	Large	07/2009	03/2010	Active	Green - On Target, No Risk	Facilities
8	1138	R	M	4	Construction Projects	Construction Initiatives: - 25 E law School Multi phased	Campus Construction Initiatives (15)	LAW School Redevelopment Phase 2: Remodel the 12th floor of 25 E. Pearson. This phase will include 33 offices, 2 conference rooms, and 2 classrooms.	Infrastructure	Q4	XLarge	04/2008	05/2010	Active	Green - On Target, No Risk	Facilities
9	1139	R	M	4	Construction Projects	Construction Initiatives: - The Clare - Studio	Campus Construction Initiatives (15)	School of Communication Studio: Construction of a production/teaching television studio on the first floor of the School of Communication (Clare). This showcase studio will have a Television news set, remote WLUW desk, and 18 workstations.	Infrastructure	Q3	Large	05/2009	01/2010	Active	Green - On Target, No Risk	Facilities
10	1173	R	M	4	Construction Projects	Construction Initiatives: - Crown Center Lower level, Convert room 210 into electronic classroom.	Campus Construction Initiatives (15)	Upon relocation of servers remodel space for modern languages	Infrastructure	Q3	Small	07/2008	01/2010	Active	Green - On Target, No Risk	Facilities
11	1185		M	4	Construction Projects	Construction Initiatives: - Remodel the bookstore at the LSC.	Campus Construction Initiatives (15)	Remodel the bookstore at the LSC.	Infrastructure	Q3	Medium	12/2009	03/2010	Active	Green - On Target, No Risk	Facilities
12	1186		M	4	Construction Projects	Construction Initiatives: - Remodeling of the WTC bookstore.	Campus Construction Initiatives (15)	Remodeling of the WTC bookstore.	Infrastructure	Q3	XLarge	12/2009	03/2010	Active	Green - On Target, No Risk	Facilities
13	1133-1135	R	M	4	Construction Projects	Construction Initiatives: - Mundelein	Campus Construction Initiatives (15)	Mandated. In support of administration and facilities initiatives.	Infrastructure	Q1	XLarge	01/2007	07/2010	Active	Green - On Target, No Risk	Facilities
14		R	M	4	Construction Projects	Construction Initiatives: - Faculty / Staff lounge	Campus Construction Initiatives (15)	New faculty staff lounge adjacent to Cudahy Science	Infrastructure	TBD	Medium	05/2008	TBD	Hold	Green - On Target, No Risk	Facilities
15		R	M	4	Construction Projects	Construction Initiatives: - VSTC	Campus Construction Initiatives (15)	Addition on to Gentile for Varsity sports	Infrastructure	Q3	Medium	05/2008	02/2011	Active	Green - On Target, No Risk	Facilities

	Plan of Record Data - Key Fields										Plan of Record Data - New Fields				
151															
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
16	1149		M	5	Security Projects	PII 2010 Project Conduct scans for Personally Identifiable Information, document results and encrypt personal computers, per the University's PII Policies.	Security Initiatives (ISAC & Audit Related)	Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Continuous Service Development	Q2	Large	11/2008	12/2010	Active	Green - On Target, No Risk	Information Technology Services
17	1062		M	5	Security Projects	Deloitte Audit 2009: #4 Observation: (1)Noted management has removed access for the three users identified to have LU9_PWRUSER access that did not align with their job responsibilities. (2)We recommend that management perform a detailed assessment of developers with PeopleSoft powerful access privileges to ascertain all access aligns with daily job responsibilities. Action: (1) The three users noted have had their access to LU9_PWRUSER removed prior to the completion of the audit. (2) The Information Security Team will initiate a risk based review of the LU9_PWRUSER privileges and assignments with the Systems & Impl. Team and the application owner (Korinek). The access rights as identified will be adjusted accordingly based on the results of this review.	Security Initiatives (ISAC & Audit Related)	Manage risks that were identified in the Deloitte audit. Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Continuous Service Development	Q3	Small	06/2009	01/2010	Active	Green - On Target, No Risk	Information Technology Services
18	941		M			Determine path and options for replacing Serena Collage with another system. Step One: Gather and document requirements		Determine path and options for replacing Serena Collage with another system. Step One: Gather and document requirements	Administrative Initiatives	TBD	Medium	06/2009	TBD	Active	Green - On Target, No Risk	Information Services
19	1124		M			Investigate the opportunities of migrating off the G3R system prior to the maintenance expiring in 2012.		Provide reliable dialtone to user community.	Infrastructure	Q2	Large	09/2009	12/2011	Active	Green - On Target, No Risk	Enterprise
20	1153		M			Build the procedures to generate 1098t forms for all students for the year 29. This will include SSOM students for the first time this year.			Student Technology Support	Q3	Medium	10/2009	01/2010	Active	Green - On Target, No Risk	Office of The Bursar
21	641	R	A	3	LOCUS Enhancements	LOCUS Enhancements: - Load Previous Education to LOCUS from Grad R-Plus	LOCUS Enhancements (6)	Create interface to load previous degree information into PeopleSoft from Graduate RPlus. This information is used in the admissions decision as well as the graduation booklets; Advancement wants this info loaded from Peoplesoft to BSR.	Academic & Faculty Support	TBD	Large	06/2007	TBD	Active	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Registration & Records
22	799	R	A	3	LOCUS Enhancements	LOCUS Enhancements: - Update IPEDS Reporting related to race/ethnicity requirements.	LOCUS Enhancements (6)	Changes are needed to support the new IPEDS requirements. IPEDS now requires universities to report further detail on race and ethnicity. Data collection points such as applications will need to be altered as well as R+ app and interface, SIS and associated reports.	Student Technology Support	Q3	Medium	08/2008	03/2010	Active	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Registration & Records

						Plan of Record Data - Key Fields						Plan of Record Data - New Fields				
151																
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
23	987		A	3	LOCUS Enhancements	Allow students to declare/change majors and minors directly in LOCUS via self-service. Follow-up workflow/communications is also required, such as notification to the department and/or advisor and automatic generation of an academic advising report to the student. Another requirement is if the change is for a term that the student is already enrolled in than a "flag" may be needed to assure that the classes are appropriate for the new major. Groups not allowed to use this self-service functionality will be identified during discovery.	LOCUS Enhancements (6)	Allow students to declare/change majors and minors directly in LOCUS via self-service. Follow-up workflow/communications is also required, such as notification to the department and/or advisor and automatic generation of an academic advising report to the student. Another requirement is if the change is for a term that the student is already enrolled in than a "flag" may be needed to assure that the classes are appropriate for the new major. Groups not allowed to use this self-service functionality will be identified during discovery.	Student Technology Support	TBD	Medium	06/2009	TBD	Active	Green - On Target, No Risk	Registration & Records
24	1067		A	3	LOCUS Enhancements	Through the Registrar's Office, LUC is a participating institution in the u.select program; we must update their coursebanks annually with our course information. An extract file of the LOCUS course catalog must be developed and a method to deliver it to u.select must be established.	LOCUS Enhancements (6)	Through the Registrar's Office, LUC is a participating institution in the u.select program; we must update their coursebanks annually with our course information. An extract file of the LOCUS course catalog must be developed and a method to deliver it to u.select must be established.	Administrative Initiatives	Q3	Small	08/2009	01/2010	Active	Green - On Target, No Risk	Registration & Records
25	1068		A	3	LOCUS Enhancements	Currently, multi campus scheduling is addressed at DL and schedule checking at the end of the registration session but it is still too easy for a student to come away from a registration session with campus conflicts on a schedule. Campus conflict checking in LOCUS enrollment request module. This work will help prevent students from registering in campus conflicts as defined by a designated number of hours/minutes. Self-service registration will deliver a message to the student warning of this when an attempt is made or this may require registration to stop, depending on the requirements.	LOCUS Enhancements (6)	Currently, multi campus scheduling is addressed at DL and schedule checking at the end of the registration session but it is still too easy for a student to come away from a registration session with campus conflicts on a schedule. Campus conflict checking in LOCUS enrollment request module. This work will help prevent students from registering in campus conflicts as defined by a designated number of hours/minutes. Self-service registration will deliver a message to the student warning of this when an attempt is made or this may require registration to stop, depending on the requirements.	Student Technology Support	Q3	Medium	08/2009	03/2010	Active	Green - On Target, No Risk	Registration & Records
26	1098		A	3	LOCUS Enhancements	The bursar staff would like parent-guest/proxy functionality to be given to the function of waiving out of student health insurance. Currently, only student IDs can access the application to opt out of health insurance. If they do not do this, a charge of over $1600 is placed on their account. We get many complaints from parents who try to opt out, only to discover that their parent/guest ID does not have this functionality. We have even more motivation to get this project going, because the new payment plan application (which will be available to parent/guests) will pre-populate many mandatory fees into their budgets, and we'd like to include a link on this page to waive out of health insurance. But this functionality only makes sense if we allow parent/guests to waive out. While we believe this project won't require huge technical effort, we estimate that it will take some work and coordination between Rich Gruss, Mark Reich, Kayal Asokan,and Michelle Dayton.	LOCUS Enhancements (6)	The bursar staff would like parent-guest/proxy access for waiving out of student health insurance. Currently, only student IDs can access the application to opt out of health insurance. If they do not opt out, a charge of over $1600 is placed on their account. We get many complaints from parents who try to opt out, only to discover that their parent/guest ID does not have this capability. Additionally, the new payment plan application (which will be available to parent/guests) will pre-populate many mandatory fees into their bills, and we'd like to include a link on this page to waive out of health insurance; this link only makes sense if we allow parent/guests to waive out.	Administrative Initiatives	Q3	Small	11/2009	03/2010	Active	Green - On Target, No Risk	Office of the Bursar

Plan of Record Data - Key Fields													Plan of Record Data - New Fields
151														
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer

Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
27	735	R	A			This project will investigate, select, and implement an upgrade from our current Unix based Blackboard Transaction System to CBORD.	Campus Card System Replacement	Complete cutover from the Blackboard Transaction System to CBORD. This is a complete information system change and hardware change across the campuses for all card readers that take Rambler Bucks.	Infrastructure	Q3	XLarge	10/2007	02/2010	Active	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Finance
28	926		A	11	Enterprise Content Management	ECM Implementation - Child Law. This project is limited to reducing their backlog of paper to provide retrieval capabilities only.	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of Child Law. This project is limited to reducing their backlog of paper to provide retrieval capabilities only.	Administrative Initiatives	Q3	Medium	04/2009	03/2010	Active	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Child Law Center
29	927		A	11	Enterprise Content Management	Academic Advising and Services process reengineering. Consulting engagement with Moran Consulting. This is a pre requisite to the ECM implementation for this area.	ECM/Imaging Implementation (13)	Academic Advising and Services process reengineering. Consulting engagement with Moran Consulting. This is a pre requisite to the ECM implementation for this area.	Administrative Initiatives	Q3	Large	03/2009	01/2010	Active	Green - On Target, No Risk	Academic Advising and Service
30	928		A	11	Enterprise Content Management	ECM Implementation - Academic Advising	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of the Academic Advising office.	Administrative Initiatives	Q3	Large	12/2009	03/2010	Active	Green - On Target, No Risk	Academic Advising and Service
31	967		A	11	Enterprise Content Management	ECM Implementation - Advancement (Full)	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of the Advancement office (Full Scope).	Administrative Initiatives	Q4	Large	11/2009	04/2010	Pending	Green - On Target, No Risk	Advancement
32	968		A	11	Enterprise Content Management	ECM Implementation - Accounts Payable	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of the Accounts Payable office.	Administrative Initiatives	Q3	Large	08/2009	02/2010	Pending	Green - On Target, No Risk	FN-A/P & Payroll
33	969		A	11	Enterprise Content Management	ECM Implementation - Registration & Records	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of the Registration & Records office.	Administrative Initiatives	Q3	Large	12/2009	02/2010	Pending	Green - On Target, No Risk	Registration & Records
34	970		A	11	Enterprise Content Management	ECM Implementation - Bursar (CD conversion)	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of the backscanning needs for the Bursar's office. (CD conversion)	Administrative Initiatives	TBD	Small	TBD	TBD	Pending	Green - On Target, No Risk	Finance
35	971		A	11	Enterprise Content Management	ECM Implementation - Shared Services & Hubs	ECM/Imaging Implementation (13)	Implement DocFinity and ECM processes in support of Shared Services & Hubs.	Administrative Initiatives	Q4	Medium	1/31/2010	5/31/2010	Pending	Green - On Target, No Risk	Academic Affairs
36	1069		A	11	Enterprise Content Management	Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity.	ECM/Imaging Implementation (13)	For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes.	Administrative Initiatives	TBD	Small	TBD	TBD	Pending	Green - On Target, No Risk	Financial Assistance
37	1069		A	11	DocFinity to Locus Checklist Update	Establish business system integration between DocFinity and LOCUS for updating LOCUS checklists using information from indexing fields (user key values) in DocFinity when a document is received and indexed in DocFinity.	ECM/Imaging Implementation (13)	For Financial Aid / Enrollment Operations, this feature would ensure accuracy of documents tracked in LOCUS. For Enrollment Operations / Registration & Records, this feature would allow Registration & Records to be automatically notified in LOCUS when academic transcripts are received for transfer credit evaluations purposes.	Administrative Initiatives	TBD	Small	12/2009	TBD	Pending	Green - On Target, No Risk	Registration & Records
38	1195		A	11	Enterprise Content Management	ECM - DocFinity Version 10	ECM/Imaging Implementation (13)	ECM: DocFinity Ver. 10 is available for installation. LUC is currently on Ver. 9. We need to do analysis to understand the improvements that we can obtain with Ver. 10 and what the tasks / activities that need to occur in order to upgrade to Version 10.	Administrative Initiatives	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Affairs

											Plan of Record Data - New Fields				

Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
39	1196		A	11	Enterprise Content Management	ECM - Wellness Center Implementation	ECM/Imaging Implementation (13)	Wellness Center has expressed a need to implement imaging for their business processes. The analysis and ECM implementation activities for DocFinity will be captured and tracked under this PSS #.	Administrative Initiatives	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Affairs
40	1197		A	11	Enterprise Content Management	ECM - Provost Office Implementation	ECM/Imaging Implementation (13)	The Provost Office has a need for ECM. They have "hard copy" files that need to be scanned and indexed in order to improve their processes and provide back-ups for this data. This PSS # will track and capture the activities associated with this implementation efforts.	Administrative Initiatives	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Affairs
41	624	R	A	6	"Housing / Scheduling" Projects	Rollout of the RMS Student Web Functionality	RMS Housing Application Improvements	RMS Housing Application - Student Self Service will enable all students to provide housing contracts on-line. This capability is targeted to go live prior to March 2010 registration. A room self service assignment project will follow the completion of this project.	Student Technology Support	Q3	Large	10/2007	03/2010	Active	Yellow - Target in Jeopardy, Risks Being Managed, Unknowns Exist	Student Affairs
42	800	R	A	14	DW/BI Projects	Business Intelligence/Data Warehouse Strategy Creation	Business Intelligence/Data Warehouse Strategy (7)	Business Intelligence and Data Warehouse strategy definition needs to be completed in order to determine the future direction of our institutional reporting. The RDS needs to be replaced with a data warehouse to help facilitate institutional reporting on current as well as historical data. Consideration needs to be given in the design for implementing a student centric warehouse with the ability to expand to an enterprise data warehouse as needed.	Administrative Initiatives	TBD	XLarge	11/2008	TBD	Active	Green - On Target, No Risk	Academic Affairs
43	979		A	14	DW/BI Projects	DW/BI Program: Program Management This Institutional Research and ITS co-sponsored program will encompass the projects for creation of the data governance and program management committees, the evaluation of technologies to pursue (custom built, hybrid, off the shelf), and submitting RFP sent to vendors offering the appropriate technology and vendor selection. Later projects will be created under this program for specific functional areas.	Business Intelligence/Data Warehouse Strategy (7)	The RDS is an unsupported, legacy repository for current student data. It needs to be replaced with a data warehouse to help facilitate institutional reporting on current student data and expanded over time to include historical data and other institutional enterprise data. Much of this information is stored in many siloed databases and spreadsheets making it cumbersome to work with and integrate for reporting purposes. The data warehouse will become the authoritative source for this information, with secure and robust reporting capabilities.	Administrative Initiatives	TBD	XLarge	06/2009	TBD	Active	Green - On Target, No Risk	Academic Affairs
44	980		A	14	DW/BI Projects	DW/BI Program: Define Technical Architecture	Business Intelligence/Data Warehouse Strategy (7)	Define Technical Architecture: This project, under the DW/BI program, will determine the technical direction for the DW/BI technical solution, e.g. custom built, hybrid build, or off the shelf software. This project will also create the RFP sent to targeted vendors, review the RFP responses, and ultimately lead to a direction on which vendor to select for implementing a DW/BI solution.	Administrative Initiatives	Q3	Large	06/2009	03/2010	Active	Green - On Target, No Risk	Academic Affairs

										Plan of Record Data - New Fields					
151															
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
45	981		A	14	DW/BI Projects	DW/BI Data Governance:	Business Intelligence/Data Warehouse Strategy (7)	Data Governance: This project, under the DW/BI program, will create the Data Governance Committee, its structure, processes, and policies. This project is responsible for the creation of the committee and not for the ongoing running of the committee. After the completion of this project the Data Governance Committee will be managed outside of the DW/BI program.	Administrative Initiatives	Q3	Medium	06/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
46	982		A	14	DW/BI Projects	DW/BI Program: Initial Project Selection	Business Intelligence/Data Warehouse Strategy (7)	Initial Project Selection: This project, under the DW/BI program, will identify and select the initial project for implementation.	Administrative Initiatives	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Affairs
47	983		A	14	DW/BI Projects	DW/BI Program: Data Architecture	Business Intelligence/Data Warehouse Strategy (7)	Data Architecture: This project, under the DW/BI program, will form and implement the underlying data architecture for future DW/BI projects.	Administrative Initiatives	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Affairs
48	984		A	14	DW/BI Projects	DW/BI Program: Build Technical Architecture	Business Intelligence/Data Warehouse Strategy (7)	Build Technical Architecture: This project, under the DW/BI program, will implement the underlying technical architecture needed to implement the identified project from PSS 982.	Administrative Initiatives	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Affairs
49	657	R	A			Tuition Benefit Automation	Tuition Benefit Automation	Automate the manual process in LOCUS of applying tuition benefits to Lakeside students account. This will automatically determine eligibility through LOCUS and eliminate the tuition benefit form that must be filled out today.	Student Technology Support	Q3	Large	05/2007	03/2010	Active	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Human Resources
50			A			Develop and Implement ePortfolio's	University Committee on ePortfolios	In support of academic initiatives ITS participates in group development of e-portfolio development and management solutions across the institution.	Academic & Faculty Support	Q4	Medium	06/2009	05/2010	Active	Green - On Target, No Risk	Academic Affairs
51	743	R	A			Integrate the parking permit purchases from the web pages directly into the students account in PS, thereby eliminating the existing manual input of these changes.	Parking Permit Purchases Integration to PeopleSoft	Integrate the student parking permit purchases from the web pages directly into the students account in PS, thereby increasing efficiency by eliminating the existing manual input of these changes. Impacts Parking and Bursar's Office processes.	Administrative Initiatives	TBD	Medium	12/2009	TBD	Active	Green - On Target, No Risk	FN-Parking/Business Services
52	908		A			Design and build a custom system (replacing TMS, integrated with LOCUS) to meet all business needs related to Payment Plans for student billing. Current third-party vendor and delivered functionality in Campus Solutions do not meet the business and customer service needs for the University.	Tuition Payment Plans	Design and build a system (integrated with LOCUS) to meet all business needs related Payment Plans for student billing. Current third-party vendor and delivered functionality in Campus Solutions do not meet the business and customer service needs for the University.	Student Technology Support	Q3	Large	01/2009	03/2010	Active	Green - On Target, No Risk	Office of The Bursar
53	378		A	10	Immunization Reporting	Create a report/Excel spreadsheet to provide information about currently enrolled students that will be prohibited from registering because they do not meet immunization requirements. (Have a service indicator of 'WMM') May be able to modify the "Hold" report. Currently a PS query is being used.	Immunization Reporting	Create a report/Excel spreadsheet fpr the Wellness Center to provide information about currently enrolled students that will be prohibited from registering because they do not meet immunization requirements. (Who is currently blocked from registration with a service indicator of 'WMM').	Administrative Initiatives	Q3	XSmall	11/2008	01/2010	Active	Green - On Target, No Risk	Wellness Center
54	379		A	10	Immunization Reporting	Create a report of students who do not meet specific immunization requirements (measles, mumps, etc.) Selection criteria should include 'term' for which the student is 'term activated'	Immunization Reporting	Create a report of students who do not meet specific immunization requirements (measles, mumps, etc.) and should be blocked from registration.	Administrative Initiatives	Q3	Small	11/2008	01/2010	Active	Green - On Target, No Risk	Wellness Center

	Plan of Record Data - Key Fields											Plan of Record Data - New Fields				
151																
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
55	380		A	10	Immunization Reporting	Create a report of immunizations counts as required by the state. (Report exists in Web Focus, but needs to run via Dashboard with a selection criteria of term)	Immunization Reporting	Create a report of immunizations counts as required by the state. (Report exists in Web Focus, but needs to run via Dashboard with a selection criteria of term).	Administrative Initiatives	Q3	XSmall	11/2008	01/2010	Active	Green - On Target, No Risk	Wellness Center
56	1194		A			Implement iTunes-U for LMS	Add additional Podcasting capabilities to LMS	Implement iTunes-U for the LMS to facilitate the distribution of Podcasts for academic and faculty initiatives.	Academic & Faculty Support	Q3	Medium	04/2009	02/2010	Active	Green - On Target, No Risk	Academic Affairs
57	943		A			Move from manual to electronic application process for study abroad programs	Electronic Based Study Abroad	The study abroad application process is a manual and very time consuming process for students and administrators. This project will simplify and standardize the process for students. This will improve the way we track, maintain and report on study abroad information.	Administrative Initiatives	TBD	Medium	05/2009	TBD	Pending	Green - On Target, No Risk	Office of International Programs
58	1116		A			Cell phone coverage. Investigate the opportunity of improving on cell phone coverage within 5 buildings at the LSC: Santa Clara, IC, Sullivan Center, Mertz, and SLLC.	Network Enhacement	Enhance Cell phone coverage for the general user community especially buildings along the lake front.	Infrastructure	Q3	Medium	09/2008	03/2010	Active	Green - On Target, No Risk	Information Technology Services
59			A			Evaluate email options for students. Recommended changes to be in place in time to support incoming freshman.	Student Email and Communication Options	Keep student satisfaction with email services at an appropriate level; service offering remains competitive with other institutions.	Student Technology Support	Q4	Medium	09/2009	05/2010	Active	Green - On Target, No Risk	Student Affairs
60	879	R	A			Loyola Alert II - This phase of the alert process will automate the upload of the data to the vendor. Additionally, several new reports will be created detailing who is enrolled and who isn't to enable directed communication to the non-enrollees. Definition on who and when to remove current enrollees from the application. Also discussion about methods for increasing overall participation and implementation of the agreed upon methods.	Loyola Alert - Phase II	Loyola Alert phase II is a project to further automate the enrollment process and increase overall participation. Improved reporting on enrollees/non-enrollees. Additional enhancements include communications/enrollment strategies to increase participation and rules for purging old enrollees to manage licensing costs.	Infrastructure	Q4	Small	10/2009	06/2010	Pending	Green - On Target, No Risk	Facilities
61	1083		A			With the start of the semester, the current version of Next Stop: Loyola needs to be taken off-line, modified and launched as the 2010 version. This will include changes to the exchange/reading of data in tables, design changes (format/layout) and several functional ability changes for both the end user and the administrators. The re-launch of the portal needs to take place in early October. Toward that, not all of the implementation has to take place by then, but some of it can be introduced in phases and rolled out into November and even possibly early December.	Admitted Students Portal Enhancements	The current 2010 version of Loyola Admitted student portal (Next Stop) will be modified with some added features; some were made available in October, the remainder are planned for installation by March. Expand the opportunities for social networking, provide additional segmenting of messaging to the applicants based on their characteristics such as major or ethnicity, and improved administrative support for housing contracts.	Student Technology Support	Q3	Medium	09/2009	03/2010	Active	Green - On Target, No Risk	Undergrad Enrollment
62	1085		A			The Treasurer's Office and the Law School would like a upay site developed by ITS so the Law School can accept credit card payments for "seat deposits" for admission, and have these payments uploaded into the students' records in PeopleSoft. The first payment is due by April 15, and a full partial payment can be made by that date. Final payment is due by June 15.	Upay Site for "Seat" Deposits	The Treasurer's Office and the Law School would like a upay site developed by ITS so the Law School can accept credit card payments for "seat deposits" for admission, and have these payments uploaded into the students' records in PeopleSoft. The first payment is due by April 15, and a full partial payment can be made by that date. Final payment is due by June 15.	Administrative Initiatives	Q3	Small	09/2009	03/2010	Active	Green - On Target, No Risk	Finance

						Plan of Record Data - Key Fields						Plan of Record Data - New Fields				
151																
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
63	1086		A			Enhancements to the Budget Application System: 1) enforce control total limits based on categories, rather than overall budget 2) allow monthly refresh of year to date budget expenditures, rather than freeze amount at December value at initial database load done in January 3) provide more user friendly "Manage Users" administrative page 4) provide custom view for Plant accounts	Enhancements to the Budget Application System	Enhancements to the Budget Application System: 1) enforce control total limits based on categories, rather than overall budget 2) allow monthly refresh of year to date budget expenditures, rather than freeze amount at December value at initial database load done in January 3) provide more user friendly "Manage Users" administrative page 4) provide custom view for Plant accounts	Administrative Initiatives	Q3	Small	08/2009	01/2010	Active	Green - On Target, No Risk	Finance
64	1109		A			This project will encompass the projects and tasks for the Advising Wave "A" Implementation activities. Several projects & tasks will be captured under this summary project.	Advising "Wave A" Project & Process Changes	Series of projects that encompass the projects and process changes for the Advising Wave "A" Implementation activities from the Moran Consulting review.	Continuous Service Development	TBD	XLarge	09/2009	TBD	Active	Green - On Target, No Risk	Advising
65	1118		A			Comcast cable TV contracts and the transition of USA wireless (direct TV) over to comcast.		Current contract with Comcast expires 8/2010. For continued service, new contract needs to be put in place.	Student Technology Support	Q4	Medium	07/2009	05/2010	Active	Green - On Target, No Risk	Student Life, Student Affairs
66	1141		A			Post-project task from PSS 864 to bring SSOM students historical financial aid award data to LOCUS from LUMC. The historical data will be loaded to the LOCUS Aggregates tables. A related project to generate 1098Ts for SSOM students in LOCUS is in PSS 1153. These 2 projects are kept separate for better granularity.	SSOM Financial Aid Awards into PeopleSoft	Post-project task from PSS 864 to bring SSOM students historical financial aid award data to LOCUS from LUMC so that all financial aid award data will be housed in Peoplesoft for these students. A related project to generate 1098Ts for SSOM students in LOCUS is in PSS 1153. These 2 projects are kept separate for better granularity.	Administrative Initiatives	Q3	Medium	10/2009	01/2010	Active	Green - On Target, No Risk	Finance
67	1143		A			LUWare Enhancement to include LUMC Staff - SSOT (Long-term solution for People Admin Access. With the implementation of new vendor web applications that provide services to both the University and the Medical Center the need for the University s ITS department to provide a single source of authentication and identification for both organizations has been increased. To provide this increased level of authentication and identification for both organizations, LUC ITS proposes enhancements to the current capabilities of both LUWare and IDM3. These enhancements will require a highly collaborative effort between both LUMC and LUC HR and IT staffs.	Integration of LUMC persons into LUWare	LUWare Enhancement to include LUMC Staff into LUC's active LDAP directory. This will allow shared applications that are hosted at LUC to authenticate LUMC users via the LUC LDAP.	Administrative Initiatives	Q3	Large	10/2009	02/2010	Active	Red - Off Target, High Risk, Multiple Concerns	Human Resources

	Plan of Record Data - Key Fields									Plan of Record Data - New Fields					
151															
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
68	1145		A			This SSR is two-fold. 1) The primary focus is for a feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola s existing technologies to support the electronic (e-mail) transmission of out-bound certified secure student academic transcripts to third parties, both in PDF form and/or with imbedded XML data. 2) Additionally, this feasibility study should document in what form (XML, tiff, or PDF), electronic in-bound transcripts are received and how captured by DocFinity, LOCUS, and/or R+.	Electronic Outbound Transcripts Feasability	Feasibility study, including a high-level task plan together with estimated effort, assessing the ability of Loyola's existing technologies to support the electronic (e-mail) transmission of out-bound, certified and secure student academic transcripts, to third parties, both in PDF form and/or with imbedded XML data.	Continuous Service Development	Q3	Small	09/2009	03/2010	Pending	Green - On Target, No Risk	Registration & Records
69	1162		A			Enhancements and improvements for Faculty Salary Planning for upcoming Budget cycle, Feb 1 go live. Requirements include: 1. Improve functionality to Split/Merge Line Items. It is still clunky and inconsistent; more robust split/merge feature allowing more flexibility to make changes, save history, etc 2. Alter database refresh script to avoid bringing in duplicate line items (review changes, accept/reject?) 3. Automatically adjust Payroll Amt whenever New Salary amt changes (unless Salary info is filled in) 4. Allow sorting on A/U and Acct on Line Items detail screen 5. Fix word wrap on comments column 6. Provide similar "Feed to Budget" report used by Finance department for FSP data.	Faculty Salary Plannung	Enhancements and improvements for Faculty Salary Planning for upcoming Budget cycle, Feb 1 go live. Requirements include: 1. Improve functionality to Split/Merge Line Items. It is still clunky and inconsistent; more robust split/merge feature allowing more flexibility to make changes, save history, etc 2. Alter database refresh script to avoid bringing in duplicate line items (review changes, accept/reject?) 3. Automatically adjust Payroll Amt whenever New Salary amt changes (unless Salary info is filled in) 4. Allow sorting on A/U and Acct on Line Items detail screen 5. Fix word wrap on comments column 6. Provide similar "Feed to Budget" report used by Finance department for FSP data.	Administrative Initiatives	Q3	Small	11/2009	02/2010	Active	Green - On Target, No Risk	Finance
70	1169		A			Retention Dashboard Project - provide reporting or enhanced reporting in support of a sub-committee from the 'Council on Student Success' addressing retention efforts. Several process changes and improvements will also be addressed and scheduled for implementation.	Retention Dashboard	Retention Dashboard Project - provide reporting or enhanced reporting in support of a sub-committee from the 'Council on Student Success' addressing retention efforts. Several process changes and improvements will also be addressed and scheduled for implementation.	Continuous Service Development	Q4	Medium	11/2009	06/2010	Active	Green - On Target, No Risk	Academic Affairs
71	1170		A			GPEM would like to have the GPEM R+ application hosted in house along with the UGRAD R+ application. This will require the addition of two new servers running Windows 2003 and SQL Server. When this project is completed we will have the GPEM and UGRAD R+ applications running as separate instances and will have created a development/test environment that will be shared.	Move GPEM R+ Application In House	GPEM would like to have the GPEM R+ application hosted in house along with the UGRAD R+ application with an annual cost savings of $15,000. When this project is completed we will have the GPEM and UGRAD R+ applications running as separate instances and will have created a development/test environment that will be shared. Currently no test environment exists.	Administrative Initiatives	Q1	Small	11/2009	08/2010	Pending	Green - On Target, No Risk	Grad & Prof Enrollment Mgmt
72	475		B	3	LOCUS Enhancements	LOCUS Enhancements: - Add Reason code to identify change of registration per dean's permission to drop on enrollment request. Review nuances of Program Action Reason Code on the Program/Plan page.		Add Reason code to identify change of registration per dean's permission to drop on enrollment request. Review nuances of Program Action Reason Code on the Program/Plan page.	Academic & Faculty Support	TBD	Small	TBD	TBD	Pending	Green - On Target, No Risk	Registration & Records
73	478		B	3	LOCUS Enhancements	LOCUS Enhancements: - Modification to registration for variable credit hours		Modification to registration for variable credit hours. Need to address what they are signing up for, how they are billed, how many hours.	Academic & Faculty Support	TBD	Small	TBD	TBD	Pending	Green - On Target, No Risk	Registration & Records

						Plan of Record Data - Key Fields							Plan of Record Data - New Fields					
151																		
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
74	479	R	B	3	LOCUS Enhancements	LOCUS Enhancements: - Review Graduate Repeat Rules, GPA Calc CS 9.0 may negate this request		Review Graduate Repeat Rules, GPA Calc	Academic & Faculty Support	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Registration & Records
75	481		B	3	LOCUS Enhancements	LOCUS Enhancements: - Thesis and Dissertation Committees have titles working great and a place for the director, but committees are kept in a separate database. Can we use the advisors screens to keep records of whole committees and changes?		Thesis and Dissertation Committees have titles working great and a place for the director, but committees are kept in a separate database. Can we use the advisors screens to keep records of whole committees and changes?	Academic & Faculty Support	TBD	XSmall	TBD	TBD	Pending	Green - On Target, No Risk	Registration & Records
76	485		B	3	LOCUS Enhancements	LOCUS Enhancements: - Review transfer credit to determine whether prerequisites are satisfied and whether appointment times are correctly assigned		Review transfer credit to determine whether prerequisites are satisfied and whether appointment times are correctly assigned	Administrative Initiatives	TBD	XSmall	TBD	TBD	Pending	Green - On Target, No Risk	Registration & Records
77	544		B	3	LOCUS Enhancements	LOCUS Enhancements: - Requesting a batch process to assign/unassign Undergraduate advisors to students based on pre-defined rules.		Requesting a batch process to assign/unassign Undergraduate advisors to students based on pre-defined rules.	Student Technology Support	TBD	Medium	TBD	TBD	Pending	Green - On Target, No Risk	Academic Advising and Services
78	545		B	3	LOCUS Enhancements	LOCUS Enhancements: - Requesting changes to Self-service View My Advisers in LOCUS as accessed by students. Adviser role should be displayed to differentiate different academic advisors, faculty advisors, and school advisors.		Requesting changes to Self-service View My Advisers in LOCUS as accessed by students. Adviser role should be displayed to differentiate different academic advisors, faculty advisors, and school advisors.	Student Technology Support	TBD	XSmall	05/2009	TBD	Pending	Green - On Target, No Risk	Academic Advising and Services
79	855		B	5	Security Projects	Secure database files	Business Continuity Disaster Recovery	Encrypt the underlining database files on the servers	Infrastructure	Q4	Medium	10/2008	05/2010	Active	Green - On Target, No Risk	Registration & Records
80	922		B	5	Security Projects	Implementation of Utimaco Enterprise Encryption. This project will consist of three primary phases: 1 - Install and configure application server and database components required for full functionality. 2 - Upgrade all existing 'stand alone' encrypted computers (desktop & laptops) to Enterprise product. 3 - Encrypt all remaining computers at Loyola (excluding lab equipment)	Security Initiatives (ISAC & Audit Related)	Encrypting all non-lab computers reduces the overall risk to the university regarding the exposure of personally identifiable information (PII). Centralized management of the tool will allow for improved tracking and metrics.	Infrastructure	Q4	Large	04/2009	05/2010	Active	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Info Services: Office of VP
81	1019		B	5	Security Projects	Annual Information Security Assessment - FY09	Security Initiatives (ISAC & Audit Related)	PCI-DSS compliance requirement.	Continuous Service Development	Q4	Medium	06/2009	05/2010	Active	Green - On Target, No Risk	Enterprise
82	1020		B	5	Security Projects	Creation of a Comprehensive Security Program	Security Initiatives (ISAC & Audit Related)	Reduction of risk to the University through identification of risks and prioritization of risk mitigation activities	Continuous Service Development	Q4	Large	07/2009	05/2010	Active	Green - On Target, No Risk	Information Technology Services
83	1021		B	5	Security Projects	Security Incident and Event Monitoring (SIEM) Recommendation and Implementation	Security Initiatives (ISAC & Audit Related)	Reduction of risk to the University through log management and security event monitoring. By engaging in Security Information and Event Management, ITS staff will be better able to identify security events due to attacks, intrusions, human error and system malfunctions.	Continuous Service Development	Q3	Medium	02/2009	02/2010	Active	Green - On Target, No Risk	Information Technology Services
84	865		B			Online client service training program		The purpose of the project is to enhance the quality of the client interaction (internal and external). This supports the university's strategic plan of improving client service to enhance the Loyola experience for parents and students. We hope to ultimately positively impact enrollment and retention by developing and implementing an online client service training program geared toward higher-ed.	Continuous Service Development	Q3	Small	10/2008	02/2010	Active	Green - On Target, No Risk	Office of the Provost

						Plan of Record Data - Key Fields						Plan of Record Data - New Fields				
151																	
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
85	897		B			Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people.		Creation of a website/intranet to house Emergency Response materials and departmental plans. Site will likely require some tiered authentication with some pages being publicly accessible, some internally accessible, and a smaller group with restricted access to a named group of people.	Administrative Initiatives	Q3	Medium	01/2009	03/2010	Active	Green - On Target, No Risk	Facilities LSC
86	1114		B	4	Construction Projects	Research Data Center-RDC. Construction of an academic server room in the basement of Mundelein to house academic requirements. Originally incorporated into Mundelein Phase 4 with completion in Spring 2009.	Research Data Center	Research Data Center-RDC. Construction of an academic server room in the basement of Mundelein to house academic requirements. Originally incorporated into Mundelein Phase 4 with completion in Spring 2009.	Academic & Faculty Support	Q4	XLarge	11/2007	04/2010	Active	Green - On Target, No Risk	Academic Affairs
87	1177		B	13	Desktop	Upgrade or replace AV solution. Need management console capabilities to better track, report and remediate machines that are not getting AV updates and protection.	Enhanced AV Solution	Centrally manage and increase virus protection on desktops.	Continuous Service Development	TBD	Large	TBD	TBD	Pending	Green - On Target, No Risk	Information Technology Services
88	1188		B	13	Desktop	Evaluate, test and deploy Windows 7. Roadmap for deployment is 12 - 18 months.	New Technology Testing	Determine how these technologies will fit in our environment. VMWare Fusion and Netbooks are in pilots currently	Continuous Service Development	Q4	XLarge	05/2009	05/2011	Active	Green - On Target, No Risk	Information Technology Services
89	263		B			Special Handling for Deposits & Prepayments - develop a way of posting deposits/prepayments to student accounts in such a way that they are held in "suspense" for the relevant future term, and NOT applied to charges for any prior terms. Ideally, do not reduce the account balance when posted, but wait until the future term has started. See Anna Tsoung's summer '05 consulting rpt. for ideas		Special Handling for Deposits & Prepayments - develop a way of posting deposits/prepayments to student accounts in such a way that they are held in "suspense" for the relevant future term, and NOT applied to charges for any prior terms. Ideally, do not reduce the account balance when posted, but wait until the future term has started. See Anna Tsoung's summer '05 consulting rpt. for ideas	Administrative Initiatives	TBD	TBD	TBD	TBD	Pending	Green - On Target, No Risk	Finance-Office Of Vp-Cfo
90	403		B			The CAS budget office needs a report extracted from FAS-PT that would allow them to do their budget projections effectively each term.		The CAS budget office needs a report extracted from FAS-PT that would allow them to do their budget projections effectively each term.	Academic & Faculty Support	TBD	XSmall	TBD	TBD	Pending	Green - On Target, No Risk	Office of the Provost
91	700		B			Enhancements to the Rambler Bucks charge authorization system. Currently, requests are collected on the web form and then entered manually in PeopleSoft and Blackboard. The new functionality requested would provided automated processes. Primary request is to post amount of Rambler Bucks requested by student to their account in PeopleSoft. Secondary request is to load Rambler Bucks amount into the Blackboard Transaction system. Requested delivery date - December 15, 2007		Reduce the need for manual intervention in posting amounts to the students account in PeopleSoft and Blackboard	Administrative Initiatives	TBD	Medium	01/2009	TBD	Pending	Green - On Target, No Risk	Finance
92	963		B			Create a website for the Council of Regents that is very similiar to the BOT website.		Create a website for the Council of Regents that is very similiar to the BOT website.	Administrative Initiatives	TBD	Small	TBD	TBD	Pending	Green - On Target, No Risk	Office of The President
93	965		B			Create the ability for a student to order their books from the campus bookstore as they complete their class registration. This will be a button on a LOCUS screen(s) that will send the book order to the eFollett site and populate a shopping cart for the student. The student can then pay on-line for the books with a credit card (Rambler Bucks to be added at a later time) and pick up their books in the bookstore.	LOCUS Enhancements (16)	Create the ability for a student to order their books from the campus bookstore as they complete their class registration. This will be a button on a LOCUS screen(s) that will send the book order to the eFollett site and populate a shopping cart for the student. The student can then pay on-line for the books with a credit card (Rambler Bucks to be added at a later time) and pick up their books in the bookstore.	Student Technology Support	Q3	Small	06/2009	03/2010	Active	Green - On Target, No Risk	Campus Card Office

									Plan of Record Data - New Fields					

151														

Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
94	989		B			Create Tracking Sheets by Plan based on Academic Advisement requirements. These tracking sheets will become the source for Departments to show students what is required for any particular degree as well as help eliminate confusion about degree requirements for students, due to the many sources which currently exist.			Administrative Initiatives	Q3	Large	07/2009	03/2010	Active	Green - On Target, No Risk	Registration & Records
95	992		B			Install New R25 SIS Webservices Interface on Development Environment. Evaluate patches to WebServices and R25 SIS Interface.			Administrative Initiatives	Q3	Medium	07/2009	03/2010	Active	Green - On Target, No Risk	Registration & Records
96	1000		B			3 major changes that needs to happen in Luware: 1. Update the STAFF role: correct the situation where terminated staff with active instructor advisor role are shown active in IDM3 and their highest role are incorrectly STAFF. The STAFF role should be determine based on LAWSON job code, and not by excluding the instructor advisor table records (as it is now) 2. Update the FACULTY role: right now, one can have a faculty role using the Instructor Advisor table from Locus, with an 'YES' for the active flag. This logic has to be updated, as to be checked the latest effective date in the Instructor Advisor table. 3. Update the MATRICULATED student role: The MAT role is determine using PS_STDNT_CAR_TERM table in locus, for the eligible to enroll flag value 'YES', only for the career number . This has to be changed such as bringing all career numbers into LUware, and then select the highest term and the lowest career number.			Continuous Service Development	Q3	Small	07/2009	01/2010	Active	Green - On Target, No Risk	Information Services
97	1001		B			The Family Business Center has requested a Marketplace store to accept payment for their Webinar Series. 8/12/9, Kimberly Hula is leaving Loyola on 8/21. Met with Erin Kuhn-Krueger on 8/21 to train her on Marketplace report gathering and also to discuss Webinars.			Continuous Service Development	TBD	Small	07/2009	TBD	Hold	Green - On Target, No Risk	Family Business Center
98	1009		B			Automation of processes needed to load and post placement exam scores, including but not limited to Advanced Placement (AP) scores, International Baccalaureate (IB) scores, MDT (Math placement exams), CLEP, etc. Project includes: 1)Batch load of AP, IB, MDT etc scores directly throght LOCUS. 2) Nightly batch processing to automatically post one or more test scores per student. 3) Creation of 3C communication to student indicating posting of test scores.			Administrative Initiatives	TBD	Medium	TBD	TBD	Hold	Green - On Target, No Risk	Registration & Records

						Plan of Record Data - Key Fields			Plan of Record Data - New Fields						
151															
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
99	1010		B			Reporting of test score and transfer credit data. Includes the following: 1) Reporting of unposted test credits; 2) Posted transfer credit at the 'unoffical' transcript level; 3) search/match exceptions; 4)creation of checklist to indicate receipt of test scores; 5)update of checklist to indicate posting of test scores.			Continuous Service Development	Q4	Small	09/2009	06/2010	Active	Green - On Target, No Risk	Registration & Records
100	1025		B			Create an asset management system for tracking and monitoring Media Services equipment on both lakeside campuses. System to include online reservation component for check-in/out of mobile equipment such as the i>clicker Instructor kit.	Provide improved control over assest mgmt	Create an asset management system for tracking and monitoring Media Services equipment on both lakeside campuses. System to include online reservation component for check-in/out of mobile equipment such as the i>clicker Instructor kit.	Continuous Service Development	Q3	Large	05/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
101	1026		B			Expand the information and resources Media Services provides via the Web and increase user-friendliness. Long-term planning includes updating supporting documentation, creating virtual tours of electronic spaces, and developing self-paced learning modules for faculty and staff.	Implement more dynamic Media Services presence on Web	In support of academic and facilities initiatives, ITS coordinates, installs, and supports new classrooms, conference rooms, and other spaces defined in construction projects.	Continuous Service Development	Q3	Medium	05/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
102	1045	R	B			The Metrics project was developed in order to assess the current metrics reporting processes within each unit of Information Technology Services (ITS). This group will be preparing a dashboard component for the ITS website that will support the strategic planning process at Loyola University Chicago for public and private reporting of client-related statistics.	Develop ITS Services Direction & Metrics	The Metrics project was developed in order to assess the current metrics reporting processes within each unit of Information Technology Services (ITS). This group will be preparing a dashboard component for the ITS website that will support the strategic planning process at Loyola University Chicago for public and private reporting of client-related statistics.	Continuous Service Development	Q3	Large	06/2008	03/2010	Active	Green - On Target, No Risk	Information Technology Services
103	1087		B			Student System Server Refresh	Student System Improvements	Migration of all AIX-based PeopleSoft and database servers to new equipment. During this process, production systems will be relocated to the Dumbach data center at LSC and dev/failover system will be relocated to 25 E. Pearson at WTC.	Infrastructure	Q3	Small	09/2009	01/2010	Active	Green - On Target, No Risk	Information Technology Services
104	1092		B			Upgrade of GroupWise to version 8.		Upgrade of GroupWise to version 8.	Administrative Initiatives	Q3	Small	09/2009	03/2010	Active	Green - On Target, No Risk	Information Technology Services
105	1148		B			A new interface is being developed by Kinetics to transmit the event bookings from R25 to Kinetics. R25 will be used as the source of truth for event bookings. The purpose of this interface is to keep the Kinetics system in sync with the events booked in R25. Testing will need to be completed to test the interface functions according to the requirements and satisfies the business needs.			Administrative Initiatives	TBD	Medium	TBD	TBD	Hold	Green - On Target, No Risk	Conference Services
106	1150		B			The Women's Leadership Program of the School of Continuing and Professional Studies requests a UStore for their Annual Women's Leadership Conference. The conference is scheduled for May 28, 21.			Continuous Service Development	Q3	Medium	10/2009	01/2010	Active	Green - On Target, No Risk	School of Professional Studie
107	1151		B			The Women's Studies Program section of the School of Continuing and Professional Studies requests a Marketplace UStore for their courses/workshops, beginning in Fall 21.			Continuous Service Development	Q4	Medium	10/2009	04/2010	Active	Green - On Target, No Risk	School of Professional Studie

						Plan of Record Data - Key Fields				Plan of Record Data - New Fields						
151																
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
108	1163		B		Loyolabook-like application for Law School	The Law School Student Bar Association in the past has created a paper version of a Law Student Directory. We would like to talk with you to explore the possible options for creating an online Law Student opt-in directory containing the name of the student, their photo and possibly phone number and address. The exact fields would need to be determined by the Law School administration before we go forward with this project. We would want the directory to only be available to Law School students only and possibly some Law faculty and staff. The directory should be online and as Larry mentioned in his email it may possibly be either within LOCUS or linking from the LOCUS portal. That is what we want to know more about the possibilities of doing.			Student Technology Support	TBD	Small	01/2010	TBD	Pending	Green - On Target, No Risk	Law Computing
109	1166		B			The Athletics Department requests a Marketplace store to sell tickets for the 21 Men's Volleyball games.			Continuous Service Development	Q3	Small	11/2009	01/2010	Active	Green - On Target, No Risk	Athletics - General Program
110	1180		B			Determine areas where wireless will be expanded to residential buildings that currently do not have this connectivity.		Expanded service for community	Infrastructure	Q3	Large	11/2009	03/2010	Active	Green - On Target, No Risk	Enterprise
111	1182		B			Determine areas with wireless access ready to be upgraded to keep wireless networks on current (802.11N technology).		Determine areas with wireless access ready to be upgraded to keep wireless networks on current technology	Infrastructure	Q3	Large	12/2009	03/2010	Active	Green - On Target, No Risk	Enterprise
112	1187		B			Upgrade to version 10 of Zenworks. This version of Zenworks is needed to deploy Windows 7. It has more advanced asset management and increased functionality for imaging.	Zen Configuration Management	Improve Application deployment and asset management.	Continuous Service Development	Q1	XLarge	06/2008	09/2010	Active	Green - On Target, No Risk	Information Technology Services
113	1189		B			Upgrade the current VMWare ESX 3.5 infrastructure to vSphere 4.		Remodeling of the WTC bookstore.	Infrastructure	Q3	XLarge	08/2009	03/2010	Active	Green - On Target, No Risk	Facilities
114	1190		B			Upgrade current storage environment to allocation additional space for email archives, personal and departmental data.	Faculty/Staff Storage Expansion	Uprgading Loyola's network storage environment will permit all staff and faculty to store all important documentation for the University in a secure and controlled fashion.	Academic & Faculty Support	Q3	Medium	06/2008	01/2010	Active	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Academic Affairs
115	1192		B			Implement a federated identity management test system in partnership with Georgetown University		Through a federation, users from one particular organization can access resources at another in a seamless fashion. The need for redundant user authentication systems is eliminated as a federated framework is leveraged for access.	Infrastructure	Q3	Medium	TBD	03/2010	Pending	Green - On Target, No Risk	Enterprise

						Plan of Record Data - Key Fields						Plan of Record Data - New Fields				
151																	
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
116			B			HEAT 9.0 Test System Customer: Enterprise (Montes)Project Manger / Leads: Stillwell, A. Upgrade HEAT to version 9.0 Upgrade (test system) Health: Green Internal ITS staff requires the ability to submit and review status of help desk support tickets via an intuitive and easily accessible HEAT module via both an application and web interface. Currently, a HEAT web interface application does not exist and the upgrade will provide the option. In addition, there will be a HEAT Messenger component providing an automatic process for generating Call Records from email, XML or text files, or using Web Services, enabling the IT Helpdesk to address customer needs logged during non-standard hours, or as a customer option in lieu of a phone call. HEAT 9.0v offers self-service functionality which meets these requirements.	HEAT 9.0 Test System	Internal ITS staff requires the ability to submit and review status of help desk support tickets via an intuitive and easily accessible HEAT module via both an application and web interface. Currently, a HEAT web interface application does not exist and the upgrade will provide the option. In addition, there will be a HEAT Messenger component providing an automatic process for generating Call Records from email, XML or text files, or using Web Services, enabling the IT Helpdesk to address customer needs logged during non-standard hours, or as a customer option in lieu of a phone call. HEAT 9.0v offers self-service functionality which meets these requirements.	Academic & Faculty Support	Q3	Medium	09/2009	02/2010	Active	Green - On Target, No Risk	Information Technology Services
117			B			Upgrade electronic classrooms CC Aud, 25EP (202), and MH (110) to include video capture.	Install Video Capture in Crown Center Auditorium, 25 East Pearson (202), and Maguire Hall (110)	Upgrade electronic classrooms CC Aud, 25EP (202), and MH (110) to include video capture.	Academic & Faculty Support	Q3	Large	06/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
118			B			Provide technology for new banquet/MPR space that can be configured for classes, conferences, Board meetings, and special occasions. To be modeled after Beane Hall.	Lewis Towers 16-17 Floor Banquet/MPR	Provide technology for new banquet/MPR space that can be configured for classes, conferences, Board meetings, and special occasions. To be modeled after Beane Hall.	Academic & Faculty Support	Q1	Large	09/2009	07/2010	Active	Green - On Target, No Risk	Academic Affairs
119			B			Upgrade classroom with a 46" or larger LCD panel for instructional purposes.	School of Communication 016 Classroom Upgrade	Upgrade classroom with a 46" or larger LCD panel for instructional purposes.	Academic & Faculty Support	Q3	Small	09/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
120			B			Coordinate the installation of additional speakers in the court room to improve sound coverage with large projectors.	Law School Court Room - Phase 2	Coordinate the installation of additional speakers in the court room to improve sound coverage with large projectors.	Academic & Faculty Support	Q3	Small	10/2009	01/2010	Active	Green - On Target, No Risk	Law School
121			B			Coordinate the development and installation of technology for classrooms and conference rooms during construction of the new Law School space in 25EP 12th floor.	Provide Technology for New Law School Space in 25 E. Pearson 12th Floor - Phase 2	Coordinate the development and installation of technology for classrooms and conference rooms during construction of the new Law School space in 25EP 12th floor.	Academic & Faculty Support	Q1	Large	08/2009	07/2010	Active	Green - On Target, No Risk	Law School
122			B			Remove equipment from CS 109 and redeploy to CS 210 in time for the spring term.	Crown Center 210 Classroom Upgrade	Remove equipment from CS 109 and redeploy to CS 210 in time for the spring term.	Academic & Faculty Support	Q3	Medium	11/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
123	486		C	3	LOCUS Enhancements	LOCUS Enhancements: - At Room Capacity classes that have related classes. Problem occurs during auto entroll.	LOCUS Enhancements (??)	At Room Capacity classes that have related classes. Problem occurs during auto enroll. Classes with multiple listings; can only enroll in base classes but can't tell if its full.	Administrative Initiatives	TBD	Small	TBD	TBD	Pending	Green - On Target, No Risk	Registration & Records
124	492		C	3	LOCUS Enhancements	LOCUS Enhancements: - Program/Plan screen: Requirement term of plan/subplan defaults to admit term. Review of the program/plan creation process is needed	LOCUS Enhancements (??)	When a student requests a program plan in LOCUS the plan requirements should be those in effect during the term when the plan change is made. LOCUS currently uses the term the student was admitted. This is change is needed in order to correctly show needed course requirements for graduation.	Administrative Initiatives	TBD	Small	04/2009	TBD	Pending	Green - On Target, No Risk	Registration & Records

											Plan of Record Data - Key Fields					Plan of Record Data - New Fields			

Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
125	640	R	C	3	LOCUS Enhancements	LOCUS Enhancements: - Requested Rooms report over time by department and related reporting.	LOCUS Enhancements (??)	Create report for history of requested room capacity, enrollment limit, and actual enrollment. To be used to review requests for room sizes and improve utilization of class rooms.	Administrative Initiatives	TBD	Medium	06/2009	TBD	Pending	Lime - On Target, Minimal Risk, Minor Concerns, Under Control	Registration & Records
126	951		C			Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantages of updated capabilities in Advancement and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency. The project will require--but not be limited to--identifying and remapping existing data; identifying and mapping data not currently being captured; attempting to make the load less manual in nature; and increasing the frequency of the loads from quarterly to weekly. This project replaces PSS numbers 355 and 382.		Perform a total re-examination of the grad and Rome merge processes to provide more accurate and timely information than is currently being loaded. This will enhance Advancement's ability to solicit this audience. The redesign is necessary to take advantages of updated capabilities in Advancement and in the Oracle database software. This will provide increase processing efficiency and provide for more accurate data loads with greater frequency.	Administrative Initiatives	TBD	Medium	07/2009	TBD	Hold	Green - On Target, No Risk	Development & Donor Services
127	757	R	C	7	BCDR/Failover	Install DataGuard on LUC Databases (in house developed, R25, CMS, Opinio, etc.)	Business Continuity Disaster Recovery	Provide a failover system to prevent database outage when production database fail	Infrastructure	Q3	Medium	10/2007	02/2010	Active	Green - On Target, No Risk	Office of the Provost
128	785		C			Workgroup established to review issues involving I-9's, Visas, and other international forms.		Workgroup established to review issues involving I-9's, Visas, and other international forms.	Continuous Service Development	TBD	Large	TBD	TBD	Hold	Green - On Target, No Risk	Human Resources
129	825		C	3	LOCUS Enhancements	Security - Add batch SQR processes which can 1) add user roles from an input file; and 2) add row level security for selected User ID level tables from an input file.		Security - Add batch SQR processes which can 1) add user roles from an input file; and 2) add row level security for selected User ID level tables from an input file.	Administrative Initiatives	Q3	XSmall	06/2009	01/2010	Active	Green - On Target, No Risk	Information Technology Services
130	994		C			The Midwest Modern Language Association (M/MLA) at Loyola University Chicago has over 1,000 members, conducts an annual conference, publishes a bi-annual journal and provides a fellowship to PhD students. The M/MLA currently uses a Microsoft Access database to store its membership and conference registration information and excel spreadsheets to store information about its article submissions and fellowship recipients. The M/MLA is requesting that a new web-based application be created to track and produce reports about its membership, conference registrations, article submissions and fellowship recipients. This new web-based application would include a front-end for data entry, an Oracle database schema that would provide a repository for the data, and the use of WebFocus to generate reports.			Administrative Initiatives	TBD	Medium	07/2009	TBD	Pending	Green - On Target, No Risk	Modern Languages
131	1011		C			Deliver a limited number of LOCUS applications in a format suitable to mobile devices. A select number of LOCUS screens would prove helpful for students to have available on mobile devices in a format that fits the limited space on most phones and PDAs. These include: View My Schedule, View my Grades.			Student Technology Support	Q4	Medium	05/2009	06/2010	Active	Green - On Target, No Risk	Information Services

	Plan of Record Data - Key Fields										Plan of Record Data - New Fields				
151															
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
132	1093		C			Implement a new monitoring solution which will monitor uptime and report trends for systems and networking equipment.		Implement a new monitoring solution which will monitor uptime and report trends for systems and networking equipment.	Infrastructure	Q3	Medium	09/2009	03/2010	Active	Green - On Target, No Risk	Information Technology Services
133	1097		C			Enhancements to CMR application: Complete requested design enhancements to the Change Management application┤s web form to capture additional information, efficiently utilize whitespace and provide a smoother routine during the review of change requests at the bi-weekly meetings.			Administrative Initiatives	Q3	Small	12/2009	02/2010	Active	Green - On Target, No Risk	Information Services
134	1121		C			Install wireless in the IC quad		Enable wireless connectivity for students, faculty, and staff	Infrastructure	Q3	Small	09/2009	03/2010	Active	Green - On Target, No Risk	Enterprise
135	1123		C			Configure the network to allow syslog traffic to be sent to the nitro appliance, first concetrating on the high security segment infrastructure and netflow data.		Better security and identity of network traffic flows.	Infrastructure	Q3	Small	09/2009	01/2010	Active	Green - On Target, No Risk	Information Technology Services
136	1127		C			LSC Data Center power status. Provide simplified indicator lights showing the status of the A.C. power in the Data Center.		Quick view status of environmentals with the data center	Infrastructure	Q4	Small	09/2009	06/2010	Active	Green - On Target, No Risk	Information Technology Services
137	1128		C			Initiative to gather information about all telecom closets. Information is to include things like type of cabling, ventilation, lighting, power, shared occupancy, etc. The inventory will include photos of the closets.		Project necessary budget requirements of closets upgrade for VoIP	Infrastructure	Q2	XLarge	09/2009	12/2010	Active	Green - On Target, No Risk	Enterprise
138	1129		C			LSC Data Center power meters. Install additional power meters to monitor total usage of electricity for the Data Center.		Identify power consumption of data center and its components for budgetary predictions / savings	Infrastructure	Q4	Medium	09/2009	06/2010	Active	Green - On Target, No Risk	Information Technology Services
139	1130		C			Campus infrastructure map. Update and detail LSC map to indicate all underground facilities and future requirments.		Map the underground conduits to avoid potential disruption of service	Infrastructure	Q3	Small	09/2009	03/2010	Active	Green - On Target, No Risk	Information Technology Services
140	1131		C			WTC Vlan segmentation. Break up the large vlans that span mutiple switches at WTC to be more finite in location and identifiable for both broadcast control and identity.		Reliable and segragated service to users community	Infrastructure	Q4	XLarge	06/2009	05/2010	Active	Green - On Target, No Risk	Enterprise
141	1147		C			Current wireless network is one IP network. Goal will be to break up network in more manageable slices possibly by building to provide a more reliable network service.		Current wireless network is one IP network. Goal will be to break up network in more manageable slices possibly by building to provide a more reliable network service.	Infrastructure	Q4	XLarge	06/2009	05/2010	Active	Green - On Target, No Risk	Enterprise
142	1165		C			To automate the daily manual process of generating and printing self-service and back office official transcripts. The transcript generation is submitted once a day and requires a run control modification of the requested print date. The transcript batch print is submitted three times daily for 1) Send to LSC; 2) Send to WTC; 3) Send to Address. The selection option and the report request numbers must be modified in the run control each day. Automating this would eliminate the manual effort and insure accuracy.			Administrative Initiatives	Q4	XSmall	11/2009	06/2010	Active	Green - On Target, No Risk	Registration & Records
143	1176		C			Northwestern contaced LUC on using the Loyola wireless to provide access for their research program of monitoring CTA traffic.		Northwestern contaced LUC on using the Loyola wireless network to provide access for their research program of monitoring CTA traffic.	Infrastructure	Q3	Small	12/2009	02/2010	Active	Green - On Target, No Risk	Academic Affairs
144	1178		C			Appropriately determine areas where network refresh equipment is required within LUC.			Infrastructure	Q3	Large	11/2009	02/2010	Active	Green - On Target, No Risk	Academic Affairs

						Plan of Record Data - Key Fields					Plan of Record Data - New Fields					
151																
Row Nbr	PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Health	Primary Customer
145	1183		C			Install a new WISM / Controller at the WTC.		Enable campus to support newer technology deployment	Infrastructure	Q3	Medium	12/2009	03/2010	Active	Green - On Target, No Risk	Enterprise
146	1184		C			Upgrade the hardware and software version of the WCS to a virtual server.			Infrastructure	Q3	Medium	12/2009	01/2010	Active	Green - On Target, No Risk	Enterprise
147	1191		C			Extend Identity Management functionality for Active Directory. Will permit all UVIDs to populate the Active Directory environment automatically for ease of administration.		By integrating Active Directory with eDirectory, the University will be able to implement software and services that require a Microsoft infrastructure. It will also provde greater flexibility for future improvements, since Loyola will no longer be tied to Novell specific packages.	Infrastructure	Q3	Small	TBD	03/2010	Pending	Green - On Target, No Risk	Enterprise
148			C			Training and certification for Loyola community members on Apple's platform of software and hardware. This application will allow Loyola to offer certified training classes, as well as offering exams for certification. This is a pivotal move toward aligning the Information Commons, ITS and Loyola in a fine arts perspective.	Apple Authorized Training Center for Education Certification (AATCE)	Training and certification for Loyola community members on Apple's platform of software and hardware. This application will allow Loyola to offer certified training classes, as well as offering exams for certification. This is a pivotal move toward aligning the Information Commons, ITS and Loyola in a fine arts perspective.	Academic & Faculty Support	Q1	Small	09/2008	09/2010	Hold	Green - On Target, No Risk	Information Technology Services
149			C			City Noise is a video editing competition designed for students to learn about Final Cut as an editing platform, all the while creating a great video for publishing toward Ignation (ignation.luc.edu)	City Noise Video Editing Competition	City Noise is a video editing competition designed for students to learn about Final Cut as an editing platform, all the while creating a great video for publishing toward Ignation (ignation.luc.edu)	Academic & Faculty Support	Q1	Small	09/2008	09/2010	Pending	Green - On Target, No Risk	Information Technology Services
150			C			Redeploy equipment from 25EP 1201 to CS 206. This will provide a new electronic classroom.	Cudahy Science 206 Classroom Upgrade	Redeploy equipment from 25EP 1201 to CS 206. This will provide a new electronic classroom.	Academic & Faculty Support	Q3	Large	10/2009	01/2010	Active	Green - On Target, No Risk	Academic Affairs
151			C			Upgrade 9 year-old equipment in classroom including adding new video capture system. (25EP Room 211)	25 E. Pearson 211 - Room Refresh	Upgrade 9 year-old equipment in classroom including adding new video capture system.	Academic & Faculty Support	Q1	Large	10/2009	07/2010	Active	Green - On Target, No Risk	Academic Affairs

FY10 Q1-Q2 ITS Completed Projects

										Plan of Record Data - New Fields				
					Plan of Record Data - Key Fields									
117														
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
		B			In order to best manage fines, fees and service requests in the Media Lab and Information Commons, we requested a Campus Card swipe machine to prevent further collection of cash for services. This will allow students to pay fines and fees at the time of service or fine, rather than waiting 15 days before posting to a Bursar account.	Digital Media Lab Marketplace	In order to best manage fines, fees and service requests in the Media Lab and Information Commons, we requested a Campus Card swipe machine to prevent further collection of cash for services. This will allow students to pay fines and fees at the time of service or fine, rather than waiting 15 days before posting to a Bursar account.	Academic & Faculty Support	Q2	Large	09/2008	12/2008	Complete	Information Technology Services
923		B			Update the MATR_STUDENT Role within LUWare. This upgarde will imporve the process and allow for capturing the most current term for all students that are term activated and will still capture the all of the population for which the MATR_STUDENT role was intended without someone needing to enroll a student manually to bypass this role not being assigned.		Update the MATR_STUDENT Role within LUWare. This upgarde will improve the process and allow for capturing the most current term for all students that are term activated and will still capture the all of the population for which the MATR_STUDENT role was intended without someone needing to enroll a student manually to bypass this role not being assigned.	Academic & Faculty Support	Q4	Medium	TBD	06/2009	Complete	Information Services
439	R	A	3	LOCUS Enhancements	LOCUS Enhancements: - Load AP/MDT test results to LOCUS	LOCUS Enhancements (11)	Load AP test results from R-Plus to LOCUS, post to student records, in an automated fashion. Project is interdependent on MDT test results which must also post to student records.	Academic & Faculty Support	Q1	Medium	10/2007	07/2009	Complete	AA-Enrollment Management
955		A	3	LOCUS Enhancements	Modify the Registration & Records custom report of Repeat Courses to include the selection criteria of repeat code and grade of the current course. This will help identify any pending change of grade requests that may have overwritten an entered change to the repeat code.	LOCUS Enhancements (11)	Modify the Registration & Records custom report of Repeat Courses to include the selection criteria of repeat code and grade of the current course. This will help identify any pending change of grade requests that may have overwritten an entered change to the repeat code.	Administrative Initiatives	Q1	XSmall	05/2009	07/2009	Complete	Registration & Records
862	R	A	3	LOCUS Enhancements	LOCUS Enhancements: - State immunization registration requirements	LOCUS Enhancements (11)	Illinois state law requires that the University block students from registering for their second and subsequent semesters if they have not complied with the state immunization law requiring immunity from measles, mumps, rubella and tetanus/diphtheria. The current system blocks registration for lack of immunity to all the immunizations except tetanus/diphtheria.	Academic & Faculty Support	Q1	Medium	TBD	07/2009	Complete	Wellness Center
	R	M	4	Construction Projects	Construction Initiatives: - Remodel Terry Center	Campus Construction Initiatives (18)	Mandated. In support of administration and facilities initiatives.	Infrastructure	Q1	Medium	12/2008	07/2009	Complete	Facilities
925		A	11	Enterprise Content Management	ECM Implementation - Advancement (Compliance)	ECM/Imaging Implementation (11)	Implement DocFinity and ECM processes in support of the Advancment office. This implementation is limited to dealing with documents coming from the Chase Bank lockboxes. Currently the paper is physically transfered from Chase by courier. This will implement electronic delivery which will allow daily processing to begin sooner each day. Credit card information will be redacted in the electronic images, thus reducing the risk of exposure.	Administrative Initiatives	Q1	Medium	03/2009	07/2009	Complete	Development
953		A			Upgrade the UPass application to include pictures of students in the new School of Communication and GSB.	Student UPASS	Upgrade the UPass application to include pictures of students in the new School of Communication and GSB.	Administrative Initiatives	Q1	Medium	04/2009	07/2009	Complete	Campus Recreation

Plan of Record Data - Key Fields												Plan of Record Data - New Fields		
117														
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
884		B			ITS support for analysis of NACElink (from Symplicity) from a functionality and implementation standpoint.		Career Development Services requested ITS support for analysis of a career services application from NACElink (vendor Symplicity) from a functionality and implementation standpoint.	Administrative Initiatives	Q1	XSmall	12/2008	07/2009	Complete	Career Development Center
990		A			An additional Marketplace store was requested by Conference Services for Discover Loyola 29. This store will allow Conf Services staff to enter housing charges for people attending a DL session that had not registered (and paid) in advance.			Administrative Initiatives	Q1	Small	06/2009	07/2009	Complete	Conference Services
960		B			Neiswanger Institute / Center for Ethics would like a Marketplace store set up to collect registrations and credit card payments for The 8th Annual Contemporary Catholic Healthcare Ethics Conference.		Neiswanger Institute / Center for Ethics would like a Marketplace store set up to collect registrations and credit card payments for The 8th Annual Contemporary Catholic Healthcare Ethics Conference.	Administrative Initiatives	Q1	Small	06/2009	07/2009	Complete	Ctr For Ethics
864		A			This project is to bring the SSOM students financial aid processing and student billing into the LOCUS Oracle student system and retire the modules in the LUMC environment. Registration will be as a block type of registration ie individual classes will not be built in LOCUS.	LOCUS Student Systems for SSOM	This project is to bring the SSOM students financial aid processing and student billing into the LOCUS Oracle student system and retire the modules in the LUMC environment. Registration will be as a block type of registration ie individual classes will not be built in LOCUS.	Administrative Initiatives	Q1	Medium	11/2008	07/2009	Complete	Finance-Office of VP-CFO
921		B			LOCUS Profile Delete. With the need to create LOCUS Profiles for 'Admitted Students' and SSOM 'Candidate' students, comes the need to be able to delete LOCUS profiles as soon as the UVIDs expire. When the UVIDs expire, Jose will create a Webfocus report containing UVIDS that a newly-designed App Engine/Component Interface process will read in and use to delete their LOCUS profiles. The entire process will be scheduled daily, much like the LOCUS profile user create process.		LOCUS Profile Delete. With the need to create LOCUS Profiles for 'Admitted Students' and SSOM 'Candidate' students, comes the need to be able to delete LOCUS profiles as soon as the UVIDs expire. When the UVIDs expire, Jose will create a Webfocus report containing UVIDS that a newly-designed App Engine/Component Interface process will read in and use to delete their LOCUS profiles. The entire process will be scheduled daily, much like the LOCUS profile user create process.	Administrative Initiatives	Q1	Medium	03/2009	07/2009	Complete	Information Services
912		C			Blackboard extract uses Group ID to uniquely identify course shells. Group ID, as delivered, is composed of Institution + Subject + Catalog + Section for each Term. This project will add Class Number to the Group ID to guarantee unique identiers.		Blackboard extract uses Group ID to uniquely identify course shells. Group ID, as delivered, is composed of Institution + Subject + Catalog + Section for each Term. This project will add Class Number to the Group ID to guarantee unique identiers.	Academic & Faculty Support	Q1	XSmall	06/2009	07/2009	Complete	Information Services
947		C			Upgrade the STAT product to the latest version, 5.5. STAT is the change control system used for LOCUS maintainance by the application developers and the system maintenance team. Updates come from the vendor, Quest, about once a year. This version was released in April, 2009 and will provide the latest fixes and features.		Upgrade the STAT product to the latest version, 5.5. STAT is the change control system used for LOCUS maintainance by the application developers and the system maintenance team. Updates come from the vendor, Quest, about once a year. This version was released in April, 2009 and will provide the latest fixes and features.	Administrative Initiatives	Q1	Medium	06/2009	07/2009	Complete	Information Services

FY10 Q1-Q2 ITS Completed Projects

						Plan of Record Data - Key Fields						*Plan of Record Data - New Fields*		
117														
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
973		B			Development of additional discount functionality and robust reporting. Additional fields will be added to the database. The aim is to allow more incentive for early payment of course fields, and also to allow for better reconciliation and reporting capacities.			Continuous Service Development	Q1	Medium	06/2009	07/2009	Complete	School of Business - Exec Ed.
859		C			The office of Student Activities & Greek Affairs (SAGA) is interested in purchasing existing software that helps to streamline and manage student organization data.		Our goals are: Simplify the org management system for both students and administrators Enhance the communication with student orgs Student org event registration Make sure students have completed all steps in order to hold an event Go paperless (save on costs, environmentally responsible, meet students where they are at) Store student information (alumni events) Save time We are looking for IT to help us determine the best software for our needs. The current products that we are looking into are: Orgsync, collegiatelink.net and ICS. Due to technical specifications, system compatibility and security issues we are requesting IT guide us through this purchasing process.	Student Technology Support	Q1	XSmall	10/2008	07/2009	Complete	Student Life, Student Development
988		C			Client would like to have the data that is submitted from the form at http://www.luc.edu/dining/signmeup.shtml into a database that the marketing manager in Dining Services can pull from for marketing projects.			Administrative Initiatives	Q1	XSmall	06/2009	07/2009	Complete	Auxiliary Services
946		M	1	Student System Upgrade	Install PeopleSoft Campus Solutions Bundle 12. Along with CS Bundle 12, HR Bundles 5,6 and 7 will also be installed. This will allow us to be current with Campus Solutions fixes and bring us up to November, 2008 with HR fixes.		Install PeopleSoft Campus Solutions Bundle 12. Along with CS Bundle 12, HR Bundles 5,6 and 7 will also be installed. This will allow us to be current with Campus Solutions fixes and bring us up to November, 2008 with HR fixes.	Student Technology Support	Q1	Medium	05/2009	07/2009	Complete	Information Services
978		B			Campus Recreation / Student Development has requested a Marketplace store to accept credit card payments for the 29 Loyola AIDS Walk.			Continuous Service Development	Q1	Small	06/2009	07/2009	Complete	Campus Recreation
998		A			Create an interface file containing current faculty/staff/student information for use with the equipment check-out.			Administrative Initiatives	Q1	Small	06/2009	07/2009	Complete	Information Services
1012		M	5	Security Projects	Deloitte Audit 2009: #7 Observation: Noted there is no process in place to formally review and confirm PeopleSoft access remains appropriate. Per discussion with management, a menu component tool is in development to perform PeopleSoft access recertification. Access recertification will be performed by both the business and IT side. Action: LOCUS Audit Tool - Implement tool for LOCUS to audit system access.	Security Initiatives (ISAC & Audit Related)	Manage risks that were identified in the Deloitte audit. Continued reduction of the overall risk to the university regarding the exposure of personally identifiable information (PII).	Continuous Service Development	Q1	Small	11/2008	07/2009	Complete	Information Technology Services

									Est.			Targeted Finish		
117					Plan of Record Data - Key Fields							Plan of Record Data - New Fields		
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
		B			Coordinate the development and installation of technology for classrooms and conference rooms during construction of the new Mundelein space.	Provide Technology for New Spaces in Mundelein Center - Phase 4	Coordinate the development and installation of technology for classrooms and conference rooms during construction of the new Mundelein space.	Academic & Faculty Support	Q1	Large	09/2008	07/2009	Complete	Academic Affairs
1014		A			Upgrade RecTrac.		Upgrade RecTrac.	Administrative Initiatives	Q1	XSmall	07/2009	07/2009	Complete	Student Life, Student Development
494	R	A	3	LOCUS Enhancements	LOCUS Enhancements: - Modify the Academic Advisement Report. Currently it is too lengthy and visually unappealing. Advisors prefer to use their own handwritten advising worksheets	LOCUS Enhancements (11)	Modify the Academic Advisement Report. Currently it is too lengthy and visually unappealing. Advisors prefer to use their own handwritten advising worksheets	Administrative Initiatives	Q1	Medium	12/2008	08/2009	Complete	Registration & Records
883		B	3	LOCUS Enhancements	LOCUS Enhancements: - Need to know local addresses of non-commuting students for potential safety/liability reasons and service to parents. New Address Type of LOCL was created in LOCUS to capture this information. Scope of new LOCL Address Type (limited to specific zip codes) should apply to self-service (Student Center, Faculty Center, and Administrative Center) and to 'back-office' adds/changes to address type. We will use PeopleSoft's 3C's tools (Comments, Communications, and Checklists) to assist in campaign to encourage students to provide a LOCL address. Will use 3C engine to mass assign new checklist to appropriate group of students and 3C trigger to complete the checklist once a student adds the LOCL address. Will also try to use Communications to email appropriate students about entering in this information with a link embedded in the email which will take them directly to the correct page in LOCUS (once they log in).		Develop mechanism for collecting local addresses of non-commuting students for potential safety/liability reasons and service to parents.	Administrative Initiatives	Q1	Medium	12/2008	08/2009	Complete	Student Life, Student Development
1016	R	A	5	Security Projects	Personal Information Risk Group (PIRG) Disk Encryption Rollout	Security Initiatives (ISAC & Audit Related)	Identify and implement the necessary software, supporting procedures and training to identify and encrypt personally identifiable information (PII). Not implementing the software and corresponding procedures will result in an increased risk to the unwanted exposure of PII.	Continuous Service Development	Q1	Medium	11/2007	08/2009	Complete	Office of the President

					Plan of Record Data - Key Fields							Plan of Record Data - New Fields		
117														
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
940		A	12	Online Applications	This PSS is for the Undergraduate Application. PSS 952 is for the Graduate Application. This project is the creation and on-going maintenance of an on-line application system which would allow students to submit their applications to the university electronically. This on-line application would serve all of the universities programs except for the JD program in the Law School and the MD program in the Medical School. In addition to the application, the system would allow for the electronic submission of letters of recommendation. Currently, enrollment management is using two separate vendors to host the on-line applications - Royall and ApplyYourself. While these vendors supply products that are effective they are also costly. The university would realize significant savings from hosting its own on-line application. Requested go live is August 2009 in order to accept applicants for Fall 2010		This PSS is for the Undergraduate Application. PSS 952 is for the Graduate Application. This project is the creation and on-going maintenance of an on-line application system which would allow students to submit their applications to the university electronically. This on-line application would serve all of the universities programs except for the JD program in the Law School and the MD program in the Medical School. In addition to the application, the system would allow for the electronic submission of letters of recommendation. Currently, enrollment management is using two separate vendors to host the on-line applications - Royall and ApplyYourself. While these vendors supply products that are effective they are also costly. The university would realize significant savings from hosting its own on-line application. Requested go live is August 2009 in order to accept applicants for Fall 2010	Administrative Initiatives	Q1	Large	04/2009	08/2009	Complete	Grad & Prof Enrollment Mgmt
972		A			Report of Math Diagnostic Tests anomalous scores. Every situation where a passing score on a higher component has a corresponding non-passing score on a lower component should be identified. We will report these anomalies for each individual test and for the blended test. The report will have a start date as a parameter. Two reports will be created: ANOMALOUS SCORES and RESOLVED ANOMALIES. In addition, we will report all scores and test dates for ACT MATH and SAT MATH. Finally, we will add SATII Math Level I and Math Level II scores to these two reports, when they become available in LOCUS.			Administrative Initiatives	Q1	Small	06/2009	08/2009	Complete	Academic Advising and Service
999		C			Update Oracle to v 1.2..5			Administrative Initiatives	Q1	Large	07/2009	08/2009	Complete	Information Services
762	R	A			Messaging and Information Lists	Messaging and Information Lists	There is a need to be able to easily create email lists for targeted groups such as faculty, staff or students taking into consideration each individuals status and then sending the email. Consideration must be given to the abiliy to break these groups down into smaller targeted groups such as: 'all currently enrolled students in the business school that live in the residence halls' or 'all full time faculty'. This capability will enable the proper delivery of special broadcasts and targeted communications to communicate to the right person at the right place at the right time and in the right manner.	Continuous Service Development	Q1	Medium	01/2008	08/2009	Complete	Marketing & Communication

FY10 Q1-Q2 ITS Completed Projects

| | | | | | | | | | | | | Est. | | Targeted | Targeted Finish | | |
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Compl. (QTR)	T-Shirt Sizing	Start Month (MM/YYYY)	Month (MM/YYYY)	Status	Primary Customer
	R	A			Residential Wireless _ Campion Hall	Wireless Expansion	Install wireless connectivty in Campion and Creighton	Infrastructure	Q1	Large	12/2008	08/2009	Complete	Student Development
		B			Provide support at Discover Loyola sessions by creating and conduction "Get Connected" sessions with all incoming freshman and transfer students. Create and conduct "Get Connected" sessions for parents and guardians of incoming freshman and transfer students. Provide equipment and set-up for "Get Connected" training sessions, the Welcome in Gentile Center on day 1 and the Rambler Rally in the Alumni Gym on day 2 of each DL session.	Discover Loyola Training	Provide support at Discover Loyola sessions by creating and conduction "Get Connected" sessions with all incoming freshman and transfer students. Create and conduct "Get Connected" sessions for parents and guardians of incoming freshman and transfer students. Provide equipment and set-up for "Get Connected" training sessions, the Welcome in Gentile Center on day 1 and the Rambler Rally in the Alumni Gym on day 2 of each DL session.	Academic & Faculty Support	Q1	Large	06/2009	08/2009	Complete	Student Development
		B			Upgrade 10 year-old mixer in Kasbeer Hall.	Kasbeer Hall - Mixer Refresh	Upgrade 10 year-old mixer in Kasbeer Hall.	Academic & Faculty Support	Q1	Small	07/2009	08/2009	Complete	Academic Affairs
1013		B			The School of Education, Center for Catholic School Effectiveness has requested a Marketplace store the November 29 Instructional Leadershi Conference.			Continuous Service Development	Q1	Small	07/2009	08/2009	Complete	School of Education
		B			Upgrade center projector in MH 110 to same model as other two projects in classroom.	Maguire Hall 110 - Projector Refresh	Upgrade center projector in MH 110 to same model as other two projects in classroom.	Academic & Faculty Support	Q1	Medium	07/2009	08/2009	Complete	Academic Affairs
		C			Relocate existing equipment from Lewis Towers 9th floor to CS 109, 400, 404, and 406 to create four new electronic classrooms.	Cudahy Science Classroom Upgrade	Relocate existing equipment from Lewis Towers 9th floor to CS 109, 400, 404, and 406 to create four new electronic classrooms.	Academic & Faculty Support	Q1	Large	05/2009	08/2009	Complete	Academic Affairs
1015		B			The Athletics Department has requested a Marketplace store to sell tickets to the Annual Loyola Basketball Tip Off Luncheon. Original go-live date was 8/2. Dept requested change - new go-live date of 9/28.			Continuous Service Development	Q1	Small	07/2009	08/2009	Complete	Athletics - General Program
		B			Upgrade main projector in LS Aud.	Life Sciences Auditorium - Projector Refresh	Upgrade main projector in LS Aud.	Academic & Faculty Support	Q1	Medium	07/2009	08/2009	Complete	Academic Affairs
835		C			ITS Web Site Redesign - The ITS website has been established with its current struture and most of its content for over 14 months now. Version 2 of the ITS website utilized the new content management system (CMS) and templates. As part of the first version we reviewed all content, removed hundreds of web pages, and reorganized the delivery of content. We are beginning the next version of this website in order to update content, better deliver content to meet client needs, incorporate new initiatives such as metrics and TechConnect, and adopt industry standards.		ITS Web Site Redesign - The ITS website has been established with its current struture and most of its content for over 14 months now. Version 2 of the ITS website utilized the new content management system (CMS) and templates. As part of the first version we reviewed all content, removed hundreds of web pages, and reorganized the delivery of content. We are beginning the next version of this website in order to update content, better deliver content to meet client needs, incorporate new initiatives such as metrics and TechConnect, and adopt industry standards.	Administrative Initiatives	Q1	Large	08/2008	08/2009	Complete	Information Technology Services

						Plan of Record Data - Key Fields							*Plan of Record Data - New Fields*		
117															
PSS Nbr	**Level**	**Priority**	**Program Number**	**Program Group Name**	**Project Desc**	**Major Initiative/Ring Desc**	**Institutional Impact Statement**	**Strategic Category**	**Est. Compl. (QTR)**	**T-Shirt Sizing**	**Targeted Start Month (MM/YYYY)**	**Targeted Finish Month (MM/YYYY)**	**Status**	**Primary Customer**
986		B			Continuation of PSS 32 & 895 Self-Service Apply for Graduation - supplement delivered pages with modifications. 1. Make the Intent to Attend the Commencement ceremony a required field 2. For Graduate students, make Prior Education a required field. 3. For Graduate students, if thesis is entered, then advisor must be entered 4. Allow BUSN career to enter previous education. 5. Update/correct email addresses			Continuous Service Development	Q1	Small	06/2009	08/2009	Complete	Registration & Records
1064		A	3	LOCUS Enhancements	Locus Enhancement: Would like to automate the process of a student granting permission for Loyola staff, such as an advisor, to discuss academic issues with a parent or guardian. Currently a student needs to provide a signed copy of a paper form granting this access to a specific person. This causes delays and frustrations. Possible solution is to add the granting of permission to the current	LOCUS Enhancements (11)	Locus Enhancement: Would like to automate the process of a student granting permission for Loyola staff, such as an advisor, to discuss academic issues with a parent or guardian. Currently a student needs to provide a signed copy of a paper form granting this access to a specific person. This causes delays and frustrations. Possible solution is to add the granting of permission to the current	Student Technology Support	Q1	Small	08/2009	08/2009	Complete	Office of The Bursar
956		A	3	LOCUS Enhancements	In the LOCUS self-service "request enrollment verification" function, remove the "UNITS" column when the option to "print from my browser" is selected. This column was removed previously when "request Loyola to mail" is selected, by modifying the crystal report. This change requires changes to the COBOL program.	LOCUS Enhancements (11)	In the LOCUS student self-service "request enrollment verification" function, remove the "UNITS" column when the option to "print from my browser" is selected. This column isn't required on the output report.	Administrative Initiatives	Q1	XSmall	05/2009	08/2009	Complete	Registration & Records
924		A	11	Enterprise Content Management	ECM Implementation - Undergraduate Admissions	ECM/Imaging Implementation (11)	Implement DocFinity and ECM processes in support of the Undergraduate Admissions office. This will allow us to store document images at Loyola instead of at a vendor location. Being on-site will allow us to share documents in a manner consistent with business practices and also implement automated workflow processing where applicable.	Administrative Initiatives	Q1	Large	04/2009	08/2009	Complete	Undergraduate Admissions
		C			ResNet student workers need to test every data jack in the non-wireless residence halls. Create a master spreadsheet and submit request for repairs (as needed) through HEAT to the department of Network Services.	Residence Hall Jack Testing	ResNet student workers need to test every data jack in the non-wireless residence halls. Create a master spreadsheet and submit request for repairs (as needed) through HEAT to the department of Network Services.	Academic & Faculty Support	Q1	Medium	07/2009	08/2009	Complete	Information Technology Services
	R	M	4	Construction Projects	Construction Initiatives: - Spring Hill Hall	Campus Construction Initiatives (18)	New residence hall.	Infrastructure	Q1	Medium	07/2008	09/2009	Complete	Facilities
	R	M	4	Construction Projects	Construction Initiatives: - Granada Center	Campus Construction Initiatives (18)	School of Nursing to Granada	Infrastructure	Q1	Medium	07/2008	09/2009	Complete	Facilities
	R	M	4	Construction Projects	Construction Initiatives: - Granada Center	Campus Construction Initiatives (18)	Upgrade cabling 4th floor	Infrastructure	Q1	Medium	07/2008	09/2009	Complete	Information Technology Services
	R	M	4	Construction Projects	Construction Initiatives: - Secure Cable TV boxes for all residence halls	Campus Construction Initiatives (18)	Secure cable TV boxes to room	Infrastructure	Q1	Small	05/2009	09/2009	Complete	Student Development

FY10 Q1-Q2 ITS Completed Projects

	Plan of Record Data - Key Fields							Plan of Record Data - New Fields					
117													
PSS Nbr	**Level**	**Priority**	**Program Number**	**Program Group Name**	**Project Desc**	**Major Initiative/Ring Desc**	**Institutional Impact Statement**	**Strategic Category**	**Est. Compl. (QTR)**	**T-Shirt Sizing**	**Targeted Start Month (MM/YYYY)**	**Targeted Finish Month (MM/YYYY)**	**Status**	**Primary Customer**
1193		A			Activate Blackboard Community System in LMS and provide Loyola web content to promote use of the system.	Provide Blackboard Community System Functionality to Learning Environment	In support of academic initiatives, ITS coordinates, installs, and supports new functionality to the online learning enviroment. The activation of community systems will allow students and faculty online technology for forming and managing groups.	Academic & Faculty Support	Q1	Medium	07/2009	09/2009	Complete	Academic Affairs
		B			Working with Academic Affairs and Web Development, design and implement web "portal" to teaching and learning technologies	Working with Academic Affairs and Web Development, design and implement web "portal" to teaching and learning technologies		Academic & Faculty Support	Q1	Large	06/2008	09/2009	Complete	Academic Affairs
		B			Upgrade Opinio System	Move to new version of Survey tool	In support of academic and facilities initiatives, ITS coordinates, installs, and supports new classrooms, conference rooms, and other spaces defined in construction projects.	Continuous Service Development	Q1	Small	04/2009	09/2009	Complete	Academic Affairs
1084		B			Upgrade the MAXxess database and application from 4.3.6 to 4.4.1 for Campus Safety to support request to install new eRam readers at WTC.			Administrative Initiatives	Q1	Small	07/2009	09/2009	Complete	Campus Safety WTC
1076		B			The Family Business Center has requested a Marketplace store for their November 29 conference; The Importance of Strategy in Challenging Times, Thursday, Nov. 5, 29			Continuous Service Development	Q1	Small	09/2009	09/2009	Complete	Family Business Center
1120		C			Upgrade the P2P bridges between the LSC and the fine arts building. Set for 11/11 install date.		Faster communication to campus support security cameras.	Academic & Faculty Support	Q1	Small	09/2009	09/2009	Complete	Fine Arts
950		C			Install and configure Oracle's OEM product for operational control, maintenance and monitoring of the PeopleSoft Campus Solutions and Enterprise Portal products. This product will provide simplified control of the application server environments and also provide better performance statistics than the delivered PeopleSoft product. This project may involve addition databases to be created and/or existing databases to be modified. Additional Oracle software will probably be needed on the Sequoia application servers. The timing of these activities will need to be coordinated with higher priority projects that the Database Team is working on.		Install and configure Oracle's OEM product for operational control, maintenance and monitoring of the PeopleSoft Campus Solutions and Enterprise Portal products. This product will provide simplified control of the application server environments and also provide better performance statistics than the delivered PeopleSoft product. This project may involve addition databases to be created and/or existing databases to be modified. Additional Oracle software will probably be needed on the Sequoia application servers. The timing of these activities will need to be coordinated with higher priority projects that the Database Team is working on.	Continuous Service Development	Q1	Large	05/2009	09/2009	Complete	Information Services
1079		B			SSOM Bursar requests a Marketplace store for the annual St. Luke's Dinner Dance. The event date is October 16, 29.			Continuous Service Development	Q1	Small	09/2009	09/2009	Complete	Medical School Admin.

												Plan of Record Data - New Fields			
117															
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc		Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
985		A			Clone the LSC/WTC Department Receipt GL Lawson Interface job and make it applicable for the new Stritch School of Medicine Bursar Office (SSOM). The Stritch School of Medicine is becoming part of the Peoplesoft Student System. SSOM has its own Cashier Office and the interface to the Lawson System for journaling these transactions needs to be automated.				Administrative Initiatives	Q1	Small	06/2009	09/2009	Complete	Office of The Bursar
1032		B			The School of Social Work would like an online Marketplace site set up to accept credit card payment(s) for several different programs and workshops.				Continuous Service Development	Q1	Medium	07/2009	09/2009	Complete	School of Social Work
1071		M			Develop online application for SOA Protest & Vigil Convert 2 pg. paper application into online application with database/administrative site This project will assist with eliminating administrative work (data entry) and also make easier for students the process for applying to the program (their preferred way to apply/interact is online).				Administrative Initiatives	Q1	XSmall	08/2009	09/2009	Complete	Ministry - LS
		C			Repair podium in SC 123 (currently houses equipment).		Sullivan Center 123 Podium Repair	Repair podium in SC 123 (currently houses equipment).	Academic & Faculty Support	Q1	Large	08/2009	09/2009	Complete	Academic Affairs
		B			Upgrade lower level to electronic conference room. Some equipment may be redeployed from CC 334 to this space.		Burrowes House Conference Room Upgrade	Upgrade lower level to electronic conference room. Some equipment may be redeployed from CC 334 to this space.	Academic & Faculty Support	Q1	Large	08/2009	09/2009	Complete	Academic Affairs
1002		A	5	Security Projects	Personal Information Risk Group (PIRG) Tranistion to Information Security Advisory Council (ISAC)		Security Initiatives (ISAC & Audit Related)	Personal Information Risk Group (PIRG) Tranistion to Information Security Advisory Council (ISAC)	Continuous Service Development	Q1	Small	07/2009	09/2009	Complete	Information Technology Services
1063		B			Install PeopleSoft Campus Solutions Bundle 13.				Student Technology Support	Q1	Medium	08/2009	09/2009	Complete	Information Services
957		B			Create copy of ITS's Project Status System for use by Advancement.			Create copy of ITS's Project Status System for use by Advancement.	Administrative Initiatives	Q1	Small	05/2009	09/2009	Complete	Development
1095		A			Maintenance of Academic Alerts to automate emails to students for notifications of C- or lower grades on the "Mid-Term" Grade Rosters. Delivered process (SRTRMDEF) has hooks to 3C's functionality. Change email recipient of alerts listing to Cyrtal Johnson and Terri Thomas				Student Technology Support	Q1	XSmall	09/2009	09/2009	Complete	Academic Advising and Service
1146		M			Provide a webcam in the Crown Gallery to capture the installation of the ↑nervenet├ exhibit.. A time-lapse video will be prepared from the captured images.			Provide a webcam in the Crown Gallery to capture the installation of the 'nervenet' exhibit.. A time-lapse video will be prepared from the captured images.	Infrastructure	Q1	XSmall	09/2009	09/2009	Complete	Fine Arts

| | | | | | | | | | Est. | | | Targeted Finish | | |
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Month (MM/YYYY)	Status	Primary Customer
					Plan of Record Data - Key Fields							*Plan of Record Data - New Fields*		
117														
	C				Received an email request from Maurizio regarding the duplex printing services we have available in the labs, libraries, and the IC. I requested he send me a list of their printers and I would investigate the availability of duplex attachments. He sent me a complete list of all printers and copiers. I did some investigating and sent the following information: PANASONIC DP4530 according to info on line - duplex is built in standard with unit SHARP 2700N according to info on line - duplex is built in standard with unit HP 1320N. according to info on line - duplex is built in standard with unit HP 1020 not available HP M1120 item discontinued, no parts available HP 1005/1006 not available HP COLOR 1312, duplex is standard	Rome Center: Duplex Printing	Received an email request from Maurizio regarding the duplex printing services we have available in the labs, libraries, and the IC. I requested he send me a list of their printers and I would investigate the availability of duplex attachments. He sent me a complete list of all printers and copiers. I did some investigating and sent the following information: PANASONIC DP4530 according to info on line - duplex is built in standard with unit SHARP 2700N according to info on line - duplex is built in standard with unit HP 1320N. according to info on line - duplex is built in standard with unit HP 1020 not available HP M1120 item discontinued, no parts available HP 1005/1006 not available HP COLOR 1312, duplex is standard	Academic & Faculty Support	Q1	XSmall	09/2009	09/2009	Complete	Rome Center
875	B				Modify existing custom process (PSS 549) LUSF74.SQR to increase the available comment space on job LUSF74 from 50 characters to 1000.		Modify existing custom process (PSS 549) LUSF74.SQR to increase the available comment space on job LUSF74 from 50 characters to 1000.	Administrative Initiatives	Q1	Medium	11/2008	09/2009	Complete	Office of The Bursar
952	A	12		Online Applications	Child of PSS 940; this PSS will be used for the Graduate Application. This project is the creation and on-going maintenance of an on-line application system which would allow students to submit their applications to the university electronically. This on-line application would serve all of the universities programs except for the JD program in the Law School and the MD program in the Medical School. In addition to the application, the system would allow for the electronic submission of letters of recommendation. Currently, enrollment management is using two separate vendors to host the on-line applications - Royall and ApplyYourself. While these vendors supply products that are effective they are also costly. The university would realize significant savings from hosting its own on-line application. Requested go live is August 2009 in order to accept applicants for Fall 2010	In-house Online Applications	Child of PSS 940; this PSS will be used for the Graduate Application. This project is the creation and on-going maintenance of an on-line application system which would allow students to submit their applications to the university electronically. This on-line application would serve all of the universities programs except for the JD program in the Law School and the MD program in the Medical School. In addition to the application, the system would allow for the electronic submission of letters of recommendation. Currently, enrollment management is using two separate vendors to host the on-line applications - Royall and ApplyYourself. While these vendors supply products that are effective they are also costly. The university would realize significant savings from hosting its own on-line application. Requested go live is August 2009 in order to accept applicants for Fall 2010	Administrative Initiatives	Q2	Medium	04/2009	10/2009	Complete	Grad & Prof Enrollment Mgmt
1077	B				A new version of the Conference Services Application Kinetix has been released. New functionality and bug fixes delivered with this upgraded version would be helpful/useful to the day to day activites performed by Conf Serv.			Continuous Service Development	Q2	Medium	09/2009	10/2009	Complete	Conference Services
	B				Load Balancers (Application Delivery) - The implementation of the F5 load balancing solution will accelerate access to Loyola's web pages as well as provide integration with our existing system.	Core Infrastructure Improvements	Replace Loyola's legacy application deilvery devices, such as the Redline load balancers	Infrastructure	Q2	Large	06/2009	10/2009	Complete	Information Technology Services

	Plan of Record Data - Key Fields									Plan of Record Data - New Fields				
117														
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
1110		B			Add three additional Service Indicators to the LUSF118D job that removes FOR blocks for any student who has a specific Service Indicator on their account. Currently the job looks for FTP or FAP service indicators. This request is to add the following service indicators to the logic that removes FOR blocks: FBK and FLA and FLT. In addition, the PS_AUDIT_SRVC_IND should be updated.			Administrative Initiatives	Q2	Small	10/2009	10/2009	Complete	Office of The Bursar
1070		A			Continuum web site upgrades. 1) We have four established academic areas: Humanities, Professional Development, Sustainability Studies, and new this year, Writing, Communication, & Marketing. When people view courses by academic area (https://perseus.luc.edu/continuum/browseByCategory), we need to make sure that the four sections are represented. 2) All areas that read Liberal Arts need to be changed to Humanities. 3) Professional Development needs to include Personal Development so to read: Personal and Professional Development. 4) Arrow graphic used in Continuum brochure needs to be uploaded to the CMS. We will be using this graphic in the course descriptions and linking them to other classes that may fit their interests (see attached Continuum brochure). 5) Subcategories need to be edited (see attached Excel sheet).			Continuous Service Development	Q2	XSmall	08/2009	10/2009	Complete	School of Professional Studie
1080		B			The Department of Family Medicine requests a Marketplace store for their upcoming Sports Medicine Update conference. The event is scheduled for November 14, 29.			Continuous Service Development	Q2	Small	09/2009	10/2009	Complete	Family Medicine
1073		A			Upgrade Advance application to version 9.3.		Upgrade Advance application to version 9.3.	Continuous Service Development	Q2	Medium	08/2009	10/2009	Complete	Information Services
1096		B			The Graduate School of Business requests a Marketplace store to all registration and collect fees for their Study Abroad Trips.			Continuous Service Development	Q2	Medium	09/2009	10/2009	Complete	Graduate School of Business
1022		B			Review, incorporate, and implement Flash streaming capabilities into Loyola's Rich Media environment. This includes replacing the delivery of windows media format video with flash video for video on demand for academic and administrative content. This video on demand component of the Rich Media Environment will also be a subset of the Ignation system.	Add functionality to campus streaming for Video on Demand	Video on demand and video streaming are key components to both adminstrative and academic needs across campus. A fully-functional streaming solution faciliatiates collaboration, distance learning, and sharing the "Loyola story"	Continuous Service Development	Q2	Large	02/2009	10/2009	Complete	Academic Affairs

		Plan of Record Data - Key Fields									Plan of Record Data - New Fields			
117														
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
1111		B			Upgrade the IC to 802.11n		Upgrade the IC to 802.11n	Infrastructure	Q2	Medium	09/2009	10/2009	Complete	Information Technology Services
		C			Replace Crestron processor in DUM 235.	Dumbach 235 - Processor Refresh	Replace Crestron processor in DUM 235.	Academic & Faculty Support	Q2	Small	10/2009	10/2009	Complete	Academic Affairs
966		A	11	Enterprise Content Management	ECM Implementation - GPEM	ECM/Imaging Implementation (11)	Implement DocFinity and ECM processes in support of the GPEM office.	Administrative Initiatives	Q2	Large	07/2009	10/2009	Complete	Academic Affairs
856		B			Migrate current Oracle 9i/RMS 5.3.001.12 to Oracle 10g/RMS 5.3.005 as recommended by the vendor for all non-LOCUS and ADVANCE databases. Both LOCUS and Advance databases were upgraded to 10g with the upgrade of the application.		Migrate current RMS Housing database from Oracle 9i to Oracle 10g as recommended by the vendor.	Continuous Service Development	Q2	Medium	TBD	10/2009	Complete	Information Technology Services
		C			Provide University Ministry with a list of options (and pricing) to stream video of organist during services and concerts to the front of the Chapel near the alter so the congregation can see the performance. This would be a temporary setup which could be broken down between performances.	Chapel - Organist Video Streaming	Provide University Ministry with a list of options (and pricing) to stream video of organist during services and concerts to the front of the Chapel near the alter so the congregation can see the performance. This would be a temporary setup which could be broken down between performances.	Academic & Faculty Support	Q2	Large	04/2009	10/2009	Complete	Ministry
1144		B			The Family Business Center has requested a Marketplace store to accept credit card payment for tickets for the annual awards banquet, held in December.			Continuous Service Development	Q2	Small	10/2009	10/2009	Complete	Family Business Center
1119		M	4	Construction Projects	Construction Initiatives: - ITS PAQS Granada 250 Move		PAQS Granada 250 Move Renovation of Granada 250 to accommodate three offices, a conference room, a training room and two hoteling spaces.	Infrastructure	Q2	Small	10/2009	10/2009	Complete	Information Technology Services
1066		B			REPORT - need a webfocus report to help identify students at risk to graduate after they submit their request for graduation. With this report we will be better able to review the students records and provide timely turnaround of degree posting and diploma generation. Additionally, this will allow a proactive approach to the degree checkout process.			Administrative Initiatives	Q3	XSmall	07/2009	10/2009	Complete	Registration & Records
803	R	A	9	Student Experience/Portal Improvements	Current students portal enhancements	Student Experience/Portal Improvements	Current students Portal Enhancements. Project intended to support goal of increasing retention and enhanced service to current students. Objective is to improve sudent access to the information they need in an efficient, convenient and appealing way. It is intended that students will transistion from the "Admitted Students" portal thie current students portal.	Student Technology Support	Q2	Large	06/2009	11/2009	Complete	AA-Enrollment Management
850		B			WebFocus upgrade to 7.6.6 of toolset		Upgrade WebFocus from 7.17 to 7.66	Academic & Faculty Support	Q2	Medium	11/2008	11/2009	Complete	AA-Registration & Records

									Est.		Targeted	Targeted Finish		
									Compl.	T-Shirt	Start Month	Month		
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc		Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	(QTR)	Sizing	(MM/YYYY)	(MM/YYYY)	Status	Primary Customer
995		B			Create secure and ldap authenticated access to online giving form for faculty and staff donors and prospective donors.				Continuous Service Development	Q2	XSmall	06/2009	11/2009	Complete	Development: Annual Fund
		C			In order to provide a separate space for after hours Helpdesk support it was determined to move the HelpDesk after hours telephones into room 229, currently use for the ADA study room. The Ada equipment will then be moved into room 316 which is Currently a group study room used by Library staff only. An unused ADA accessible table from the 2nd and 3rd floors would be moved into 316 and the table from 316 will be moved into the DML production space. All of this is to improve service at the 2nd floor service desk for IC support and after hours Helpdesk support.		Move ADA Room in the Information Commons	In order to provide a separate space for after hours Helpdesk support it was determined to move the HelpDesk after hours telephones into room 229, currently use for the ADA study room. The Ada equipment will then be moved into room 316 which is Currently a group study room used by Library staff only. An unused ADA accessible table from the 2nd and 3rd floors would be moved into 316 and the table from 316 will be moved into the DML production space. All of this is to improve service at the 2nd floor service desk for IC support and after hours Helpdesk support.	Academic & Faculty Support	Q2	XSmall	10/2009	11/2009	Complete	Library
1154		B			New address change.				Administrative Initiatives	Q2	Medium	10/2009	11/2009	Complete	Office of The President
		C			Refresh older projectors in electronic classrooms.		Maguire Hall 140, 240, 260, and 360 Projector Refresh	Refresh older projectors in electronic classrooms.	Academic & Faculty Support	Q2	Large	09/2009	11/2009	Complete	Academic Affairs
1140		M			Elevator Monitor Workstations: Install workstations in elevator equipment rooms to allow remote monitoring and control of elevators across campus. Workstations will be set up with the LiftNet application.			Elevator Monitor Workstations: Install workstations in elevator equipment rooms to allow remote monitoring and control of elevators across campus. Workstations will be set up with the LiftNet application.	Infrastructure	Q2	Small	08/2009	11/2009	Complete	Enterprise
858	R	A	3	LOCUS Enhancements	LOCUS Enhancements: - Archiving and purging student data		LOCUS Enhancements (11)	This project will examine options for archiving and purging student data to allow better performance times when processes run that manipulate large amounts of data.	Administrative Initiatives	Q2	Medium	01/2009	12/2009	Complete	Office of The Bursar
	R	M	4	Construction Projects	Construction Initiatives: - Lewis Towers 9th floor		Campus Construction Initiatives (18)	Mandated. In support of administration and facilities initiatives.	Infrastructure	Q2	Medium	03/2009	12/2009	Complete	Facilities
1074		B			Modify our process of exporting data to Convio and importing data from Convio (including loading of data to Advance system through AdvLoader.) New layouts to be provided by Stacey Hughes, as well as how fields will be mapped to Advance.				Administrative Initiatives	Q2	Small	08/2009	12/2009	Complete	Development & Donor Services
1065		A			To assist in the review of options for the Family Business Center in their replacement / upgrade of ACT! They have been using ACT! for several years to manage their contact information for membership, potential membership and customers of theri educational programs. Several weeks ago the database became corrupted and they are working to evaluate options for moving forward.			To assist in the review of options for the Family Business Center in their replacement / upgrade of ACT! They have been using ACT! for several years to manage their contact information for membership, potential membership and customers of theri educational programs. Several weeks ago the database became corrupted and they are working to evaluate options for moving forward.	Administrative Initiatives	Q2	Small	08/2009	12/2009	Complete	Family Business Center
1003		B			Auditing database DML operations issued by LOCUS developers. This item was derived from the University audit.				Student Technology Support	Q2	Small	07/2009	12/2009	Complete	Information Services

| | | | | | | | | Est. | | Targeted | Targeted Finish | | |
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Compl. (QTR)	T-Shirt Sizing	Start Month (MM/YYYY)	Month (MM/YYYY)	Status	Primary Customer
1072		B			Requested changes to the PSS application so it will become the source of truth for all Project information.			Administrative Initiatives	Q2	Medium	08/2009	12/2009	Complete	Information Services
1078		C			Create demonstration version of Campus Solutions running with PeopleTools upgraded to version 8.5. This version seems to have significant differences from the previous version and this project is to showcase those changes. In this way we can evaluate the impact of implementing the changes and schedule the upgrade at the appropriate time of the year.			Administrative Initiatives	Q2	Medium	09/2009	12/2009	Complete	Information Services
		B			SVC (SAN Volume Controller) - Loyola currently has three different SANs which house various data. SVC is designed to combine storage capacity from multiple SANs into a reservoir of capacity that can be better managed as a business resource and not as separate boxes. SAN management is simplified and efforts around SAN reorganization would be quicker and with no downtime.	Storage Enhancements/Improvements	Implement a storage solution that provides a lower cost of ownership and increases performance.	Infrastructure	Q2	Large	06/2009	12/2009	Complete	Information Technology Services
1088		A			New WebFocus report for Past Due Collection Letters			Administrative Initiatives	Q2	Small	09/2009	12/2009	Complete	Office of The Bursar
1152		A			Install Bundle Maintenance on Campus Solutions to update 198T processes and Financial Aid information for 21-211. This project covers CS bundles 14 and 15 and also pre-requisites bundles number 8 and 9 for Oracle/PeopleSoft HR. This will give Loyola offices the latest updates including regulatory updates needed to prepare the U.S. 198T reports.			Student Technology Support	Q2	Medium	10/2009	12/2009	Complete	Registration & Records
1090		B		Apply for Graduation - updates	Update the current Apply for Graduation process in LOCUS for students in Dual programs one of which is a Law program to require entry of prior education for the Graduate program, but not require entry of prior education for the Law program			Student Technology Support	Q2	Small	09/2009	12/2009	Complete	Registration & Records
1167		A			Installation of ACT! software to be used as CRM system for Executive Education database for Custom Programs and related customer communication. They have purchased 3 licenses for ACT!, standard edition. This requires installation on an SQL server and 3 workstations. ACT software will assist in the development of a long-term database of all custom program and related customers for Executive Educa		Installation of ACT! software to be used as CRM system for Executive Education database for Custom Programs and related customer communication. They have purchased 3 licenses for ACT!, standard edition. This requires installation on an SQL server and 3 workstations. ACT software will assist in the development of a long-term database of all custom program and related customers for Executive Educa	Administrative Initiatives	Q2	Small	09/2009	12/2009	Complete	School of Business - Exec Ed.
		C			Relocate existing equipment from CC 434 to LT 1030. This will provide a new electronic classroom.	Lewis Towers 1030 Classroom Upgrade	Relocate existing equipment from CC 434 to LT 1030. This will provide a new electronic classroom.	Academic & Faculty Support	Q2	Large	08/2009	12/2009	Complete	Academic Affairs

				*Plan of Record Data - Key Fields*						*Plan of Record Data - New Fields*		
117												
PSS Nbr	**Level**	**Priority**	**Program Number**	**Program Group Name**	**Project Desc**	**Major Initiative/Ring Desc**	**Institutional Impact Statement**	**Strategic Category**	**Est. Compl. (QTR)**	**T-Shirt Sizing**	**Targeted Start Month (MM/YYYY)**	**Targeted Finish Month (MM/YYYY)**	**Status**	**Primary Customer**

PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
1136	R	M	4	Construction Projects	Construction Initiatives: - Remodel LT 16 / 17 (Advancement)	Campus Construction Initiatives (18)	Lewis Towers 16 & 17 Advancement: Remodel the west side of Lewis Towers floors 16 and 17 for new Advancement quarters with approximately 42 occupants.	Infrastructure	Q2	Large	04/2009	12/2009	Complete	Facilities
1164		B		Marketplace store for FBC	The Family Business Center has requested a marketplace stor to accept credit card payments for tickets for a conference event in February 21.			Continuous Service Development	Q2	Medium	11/2009	12/2009	Complete	Family Business Center
939		M	5	Security Projects	PCI/DSS Compliance Review - 2009	Security Initiatives (ISAC & Audit Related)	PCI Compliance Validation - Validation of PCI Compliance is required by the merchant bank. - Joint effort between ITS and Cash Management. - ITS T-Shirt estimate at "Medium", 30-60 days of effort. - This effort will be required annually. Proposed Schedule 2009 - April - Prepare PCI Survey - May - Send out PCI Survey and Discovery (Data Steward assist) - June through August - Training & Remediation (ITS "Freeze" recognized) - September - Testing and Validation - GOAL: Complete by October 1, 2009	Continuous Service Development	Q2	Medium	05/2009	12/2009	Complete	Finance
		C			The Dean of the Libraries approved a recommendation to remove 12 computers off the tri-table areas because they are not being used as originally designed (10 large screen pc⊦s and 2 Macs. The 2 Mac computers will be moved onto the 3rd floor in open area on the desktop. The 10 large screen monitors will be moved to various locations on the 3rd and 1st floors. The remainder of the 10 pc⊦s will be placed on rolling carts and moved into the 10 remaining group study rooms on the 3rd floor that do not have computers. Power supplies will be added to each of the stations (12 total) on the 2nd floor where the computers were removed.	Information Commons 2nd Floor PC Relocation	The Dean of the Libraries approved a recommendation to remove 12 computers off the tri-table areas because they are not being used as originally designed (10 large screen pc⊦s and 2 Macs. The 2 Mac computers will be moved onto the 3rd floor in open area on the desktop. The 10 large screen monitors will be moved to various locations on the 3rd and 1st floors. The remainder of the 10 pc⊦s will be placed on rolling carts and moved into the 10 remaining group study rooms on the 3rd floor that do not have computers. Power supplies will be added to each of the stations (12 total) on the 2nd floor where the computers were removed.	Academic & Faculty Support	Q2	Medium	11/2009	12/2009	Complete	Library
		B			Coordinate the development and installation of technology for the 17th floor conference room during construction of the new space.	Lewis Towers 17th Floor Conference Room	Coordinate the development and installation of technology for the 17th floor conference room during construction of the new space.	Academic & Faculty Support	Q2	Large	11/2009	12/2009	Complete	President's Office
1179		B			Create, test and deploy a new lab image for the Spring Semester.			Infrastructure	Q2	Medium	11/2009	12/2009	Complete	Enterprise
1181		B			Create, test and deploy a new mac image for the Spring Semester.			Infrastructure	Q2	Medium	11/2009	12/2009	Complete	Enterprise
1171		M			Move the AT&T feed in Spring Hill Hall from the boiler room to the telecom room. This was broken out of the Spring Hill construction project and is being treated separately.		Move the AT&T feed in Spring Hill Hall from the boiler room to the telecom room. This was broken out of the Spring Hill construction project and is being treated separately.	Infrastructure	Q2	XSmall	08/2009	12/2009	Complete	Facilities

FY10 Q1-Q2 ITS Completed Projects

	Plan of Record Data - Key Fields								Plan of Record Data - New Fields				
117													
PSS Nbr	Level	Priority	Program Number	Program Group Name	Project Desc	Major Initiative/Ring Desc	Institutional Impact Statement	Strategic Category	Est. Compl. (QTR)	T-Shirt Sizing	Targeted Start Month (MM/YYYY)	Targeted Finish Month (MM/YYYY)	Status	Primary Customer
1115	R	M	4	Construction Projects	Construction Initiatives: - 20-24 Chicago Ave.	Campus Construction Initiatives (18)	20-24 Chicago Ave. Floors 3-5 of a new building being constructed as part of a joint venture with J&B Reality. 15 general purpose classrooms and 3 group study rooms which will be tied into 25E. Pearson via walkways constructed over the alley way. (DEW)(RH)	Infrastructure	Q2	XLarge	03/2008	12/2009	Complete	Facilities
1174		M			Granada Center 3rd Floor Conference Rooms Converting open area of Granada 3rd floor to conference rooms. New cabling will be pulled and data and voice lines will be activated.		Granada Center 3rd Floor Conference Rooms Converting open area of Granada 3rd floor to conference rooms. New cabling will be pulled and data and voice lines will be activated.	Infrastructure	Q2	Small	11/2009	12/2009	Complete	Enterprise
1175		M			CFSU Chart Room Converting the Chart Room on the first floor of CFSU to office space. New cabling will be pulled and data and voice lines will be activated.		CFSU Chart Room Converting the Chart Room on the first floor of CFSU to office space. New cabling will be pulled and data and voice lines will be activated.	Infrastructure	Q2	Small	11/2009	12/2009	Complete	Student Development