

# ITS Executive Steering Committee (ITESC)

Agenda and Materials  
June 12, 2008



*Preparing people to lead extraordinary lives*

# Agenda

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- **Action Item:** Proposed Change to Quarterly Meetings
- **Action Item:** FY09 Q1-Q2 Prioritization Materials
- **Reading Material:** Strategic Planning
  - Articles on Technology Trends in Higher Education
  - Strategic Technology Opportunities at Loyola
  - Link to Institutional Strategic Planning
- **Informational:**
  - Student System Upgrade On-Track for July 3 – July 11
  - FY09 Meeting Schedule



# Proposed Change for Quarterly Meetings

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- Quarterly meetings scheduled with ITS and the functional areas are being cancelled regularly now citing that the ITESC, subcommittees and other communications are serving as sufficient communication channels for projects, prioritization and future planning
- Proposal:
  1. Cancel quarterly meetings with functional areas (Academic Affairs, Advancement, Finance, Human Resources, Student Affairs)
  2. Circulate the May Project Status Report on a quarterly basis (May, August, November, February) to all functional attendees to prompt appropriate targeted conversations on active high-priority projects
  3. Functional areas may request ad hoc meetings at any time as needed
  4. **Action: Confirm agreement at meeting or via email**

# FY09 Q1-Q2 Prioritization Packet

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- The process remains unchanged from Dec/Jan.
- Packet Includes:
  - Instructions
  - Prioritization Worksheet
  - Complete FY09 Q1-Q2 Draft POR
  - FY08 Q3-Q4 Completed Project Listing
- Action: Prioritized Submissions needed by June 30th



# FY08 Q3-Q4 POR Tracking

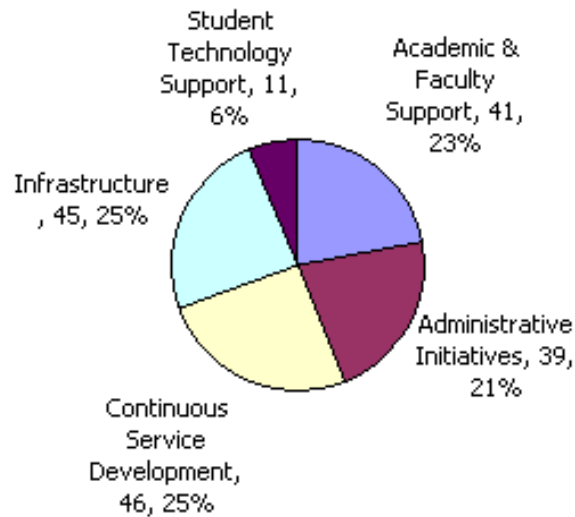
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POR Activity	Count
Original FY08 Q3-Q4 POR	125
New Projects Started	57
Revised FY08 Q3-Q4 POR	<u>182</u>
Completed Projects	(52)
On Hold	(1)
Duplicate/ Canceled	(5)
Rollover Projects	<u>124</u>
New Projects not Started	23
FY09 Q1-Q2 POR (Draft)	<u>147</u>



# FY08 Q3-Q4 Completed Projects

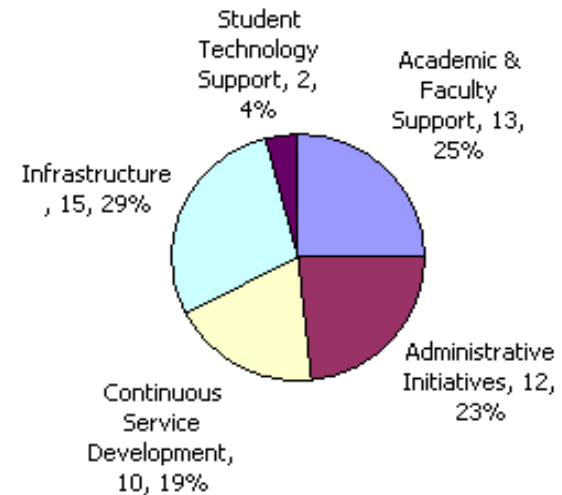
**FY08 Q3-Q4 Projects by Strategic Alignment**



Data as of 6/10/2008

182 Projects

**FY08 Q3-Q4 Completed Projects by Strategic Alignment**



Projected Data as of 6/10/2008

52 Projects

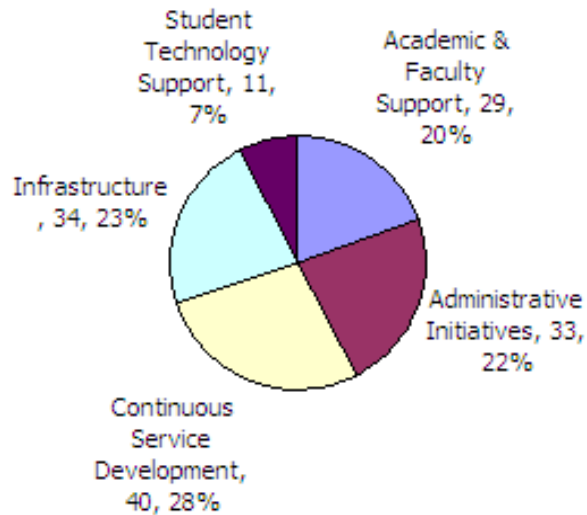
Strategic Category	Completed Count	Completed Percent	Portfolio Percent	Net Difference
Academic & Faculty Support	13	25%	23%	2%
Administrative Initiatives	12	23%	21%	2%
Continuous Service Development	10	19%	25%	-6%
Infrastructure	15	29%	25%	4%
Student Technology Support	2	4%	6%	-2%
	<u>52</u>			



Draft

# FY09 Q1-Q2 Plan of Record

FY09 Q1-Q2 Projects by Strategic Alignment (Draft)

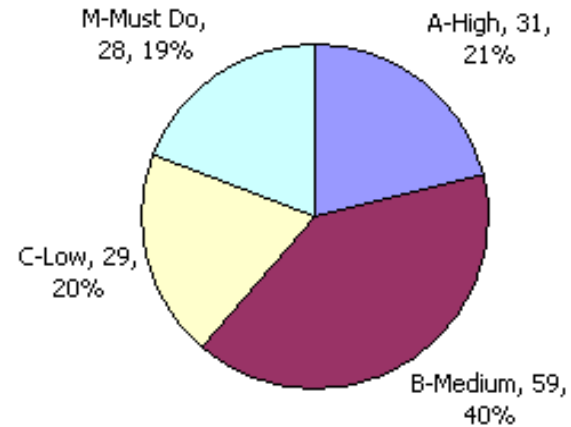


Data as of 6/10/2008

147 Projects

Strategic Alignment	Count
Academic & Faculty Support	29
Administrative Initiatives	33
Continuous Service Development	40
Infrastructure	34
Student Technology Support	11
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	147

FY09 Q1-Q2 Projects by Priority (Draft)



Data as of 6/10/2008

147 Projects

Priority	Count
A-High	31
B-Medium	59
C-Low	29
M-Must Do	28
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	147



# Project Sizing Data / Capacity

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- All projects in the FY09 Q1-Q2 POR ran through the “T-Shirting” process
- ITS capacity is maximized, more project work than staff to execute

<b>T-Shirt Sizing</b>	<b>Work Effort</b>	<b>Project Count</b>
TBD	TBD	8
X-Small	< 5 Days	2
Small	5-30 Days	49
Medium	31-60 Days	45
Large	61-120 Days	37
X-Large	>120 Days	6
		<hr/> 147





# Articles on Technology Trends and Impact in Higher Education

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Printed documents available in packet; Electronic copies provided as attachments:

1. EDUCAUSE, July/August 2007: “Academic Analytics – A New Tool for a New Era”
2. Gartner, December 28, 2007: “Predicts 2008: Changes in IT Support for Education Beyond 2010”
3. EDUCAUSE, May/June 2008: “Top-Ten IT Issues, 2008”
4. Gartner, October 25, 2007: “Technology Adoption in Higher Education: Know Your Businesses”
5. Chronicle on Higher Education, April 4, 2008: Special supplement section on Information Technology
  - All good reading but “IT on the Campuses: What the Future Holds” on B6 is recommended reading, including the summary graphic “Top 10 Trends in Information Technology”

# Some Article Highlights

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- Academic Analytics – why technology has to be considered when planning strategy; relevant to specific discussions/challenges we face at Loyola today
- Technology Adoption in Higher Ed – talks about appropriate places for “tried and true” technologies vs. “exploratory and innovative” solutions
- Predicts 2008 – Covers K-12 and IHE technology predictions which speak directly to student expectations and experiences when they come to Loyola

# Some Article Highlights, cont'd

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- What drives technology investment? Research, student/faculty expectations, administrative requirements are noted, but we've tackled these at Loyola in the reverse order for various reasons
- Every article references communications; developing a plan, sending regular and targeted messages, communicating relationship of IT to institutional strategies and goals
- Gartner and Educause Top-Ten - Predict labor shortages in IT; staffing, recruiting, retention and skillset inventories/planning (technology balanced with business skillsets noted as important)

# Potential Strategic Technology Opportunities at Loyola

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- Business Process Improvement Opportunities
  - Enterprise Content Management
- Business Intelligence
  - Data Warehouse; Single Source of Data; “Certified” Institutional Reporting
- Portal Expansion
  - Single-Sign-On; Identity Management (access based on role)
- Maximize Existing Investments
  - SIS modules/capabilities; SSOM integration
  - Streamline Insourced/Outsourced Combinations (Blackboard, Recruitment Plus)
  - Select Scheduling Tools
- Identify our distance learning strategy/infrastructure/methodology
- Improve/Expand Self-Service Offerings
- Improve Remote Access and File Sharing
- Support for Research (collaboration, video/web conferencing tools, Internet2, data center resources)
- Internal: Architecture, vendor/contract review/mgmt, metrics, benchmarking, outsourcing/shared services models, use of open source solutions
- ePortfolios
- Innovation...where?
- Linkage to institutional strategic planning

# FY09 ITESC Schedule

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- July 24, 2008 - Thursday, 1:30 - 3:30 PM
  - Finalize POR Build
  - LUMC Tri-Annual
- September 4, 2008 - Thursday, 1:30 - 3:30 PM
  - FY09 Budget Submissions Review
  - FY09 Budget Input from Subcommittees
- October 16, 2008 - Thursday, 1:30 - 3:30 PM
- November 20, 2008 - Thursday, 1:30 - 3:30 PM
  - Review Scorecard/Process
  - Subcommittee Reports
  - Project Portfolio Prioritization
  - LUMC Tri-Annual
- January 8, 2009 - Thursday, 1:30 - 3:30 PM
  - Finalize POR Build
- February 12 - Thursday, 1:30 - 3:30 PM
  - Major Project(s) Status Reviews
- March 26 - Thursday, 1:30 - 3:30 PM
  - LUMC Tri-Annual
- April 30 - Thursday, 1:30 - 3:30 PM
  - Major Project(s) Status Reviews
- June 11 - Thursday, 1:30 - 3:30 PM
  - Subcommittee Reports
  - Project Portfolio Prioritization