ITS Executive Steering Committee (ITESC)

Agenda and Materials
December 14, 2007

Technology@Loyola
INFORMATION TECHNOLOGY AND SERVICES   LOYOLA UNIVERSITY CHICAGO

LOYOLA
UNIVERSITY CHICAGO
1870
AD · MAJOREM · DEI · GLORIAM

Preparing people to lead extraordinary lives

Agenda

- Subcommittee Reports
  - Academic Technology Services – Carol Scheidenhelm
  - Personal Information Risk Group – Joe Bazeley
  - Architecture Review Board – Jim Sibenaller
  - Project Review Board – Kevin Smith
    - Event Management Solutions Discussion
- LUMC Updates – Art Krumrey
- FY08, Q3-Q4 Prioritization
- Year-end Reception

Event Management Solutions Update

Advancement

- Key Requirements: (29)
  - Invitations/Nametags/Seatings
  - Individual Registration
    - Customizable
    - Multi-tiered pricing
    - "Send to a Friend"
    - "Who's Attending"
  - Personalized email to registrants
  - Budget/Task Tracker
  - Web based
- Current Vendor of Interest: C-Vent (hosted)
- Why? Meets all 29 requirements
- Estimated Costs:

Software Licensing	$5,000
Annual Maintenance Fee	$1,500
Add'l login/email	$2,000
Reg fees (10,000 @ $3each)	$30,000
Hardware (hosted)	
Consulting (unknown)	
FY08 Total	$38,500
Annual Fees	$23,725

Conference Services

- Key Requirements: (38)
  - Interface with R25
  - Housing Management
  - Group communications
  - Group & Individual invoicing
  - Marketing at Company level
  - Work lists
- Current Vendor of Interest: Kinetics and R25
- Why? 31 of 38 Requirements Met; 3 Partially Met; 4 Not Met
- Catering services will use system
- Estimated Costs:

Software Licensing	$40,000
1st year maintenance	$2,500
Annual Maintenance Fee	$5,000
R25 Interface no charge	
FY08 Total	$47,500
Annual fees	$5,000

Agenda

- Subcommittee Reports
  - Academic Technology Services – Carol Scheidenhelm
  - Personal Information Risk Group – Joe Bazeley
  - Architecture Review Board – Jim Sibenaller
  - Project Review Board – Kevin Smith
    - Event Management Solutions Discussion
- LUMC Updates – Art Krumrey
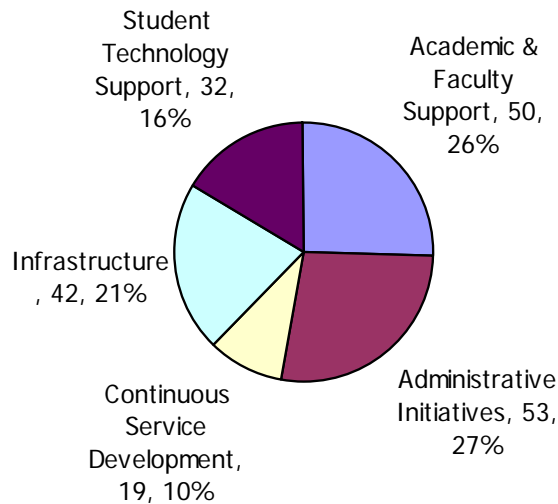- FY08, Q3-Q4 Prioritization
- Year-end Reception

LOYOLA
UNIVERSITY CHICAGO
1870
AD · MAIOREM · DEI · GLORIAM

Preparing people to lead extraordinary lives

FY08 POR Tracking

POR Activity	Count
Original FY08 Q1-Q2 POR	143
New Projects	53
Revised FY08 Q1-Q2 POR	196
Completed Projects	(61)
Scheduled Completion by 12/31	(19)
On Hold	(6)
Rollover Projects	110
New Projects not Started	15
FY08 Q3-Q4 POR	**125**

80 Completed

LOYOLA
UNIVERSITY CHICAGO

Preparing people to lead extraordinary lives

FY08 Q1-Q2 Completed Projects

FY08 Q1-Q2 Projects by Strategic Alignment

Student Technology Support, 32, 16%

Academic & Faculty Support, 50, 26%

Infrastructure, 42, 21%

Continuous Service Development, 19, 10%

Administrative Initiatives, 53, 27%

Data as of 12/13/2007   196 Projects

FY08 Q1-Q2 Completed Projects by Strategic Alignment

Student Technology Support, 14, 18%

Academic & Faculty Support, 25, 30%

Infrastructure, 8, 10%

Continuous Service Development, 10, 13%

Administrative Initiatives, 23, 29%
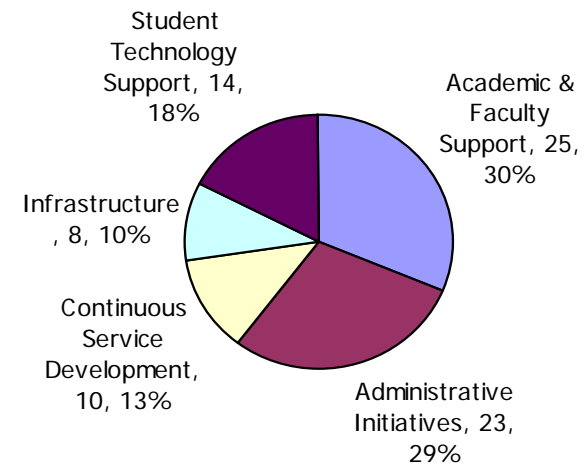
Projected Data as of 12/13/2007   80 Projects

Strategic Category	Completed Count	Completed Percent	Portfolio Percent	Net Difference
Academic & Faculty Support	25	31%	26%	6%
Administrative Initiatives	23	29%	27%	2%
Continuous Service Development	10	13%	10%	3%
Infrastructure	8	10%	21%	-11%
Student Technology Support	14	18%	16%	1%
	80			

LOYOLA
UNIVERSITY CHICAGO
1870
AD · MAJOREM · DEI · GLORIAM

Preparing people to lead extraordinary lives

FY08 Q3-Q4 Plan of Record

Draft

FY08 Q3-Q4 Projects by Strategic Alignment

Student Technology Support, 6, 5%

Academic & Faculty Support, 27, 22%

Infrastructure, 35, 27%

Administrative Initiatives, 31, 25%

Continuous Service Development, 26, 21%

Data as of 12/13/2007   125 Projects

FY08 Q3-Q4 Projects by Priority

M-Must Do, 17, 14%

A-High, 36, 29%

C-Low, 26, 21%

B-Medium, 46, 36%
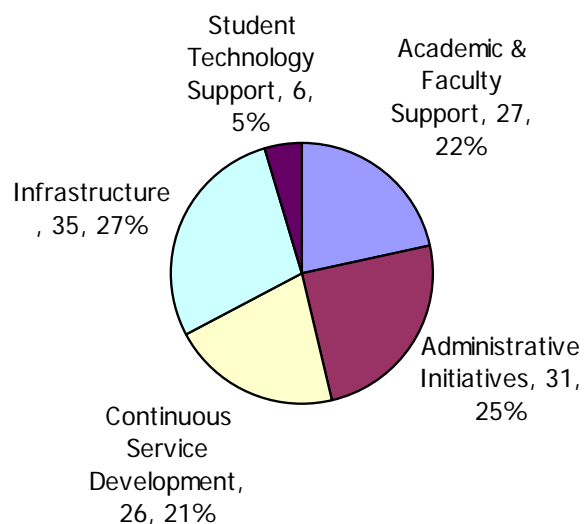
Data as of 12/13/2007   125 Projects

Strategic Alignment	Count	Percent
Academic & Faculty Support	27	22%
Administrative Initiatives	31	25%
Continuous Service Development	26	21%
Infrastructure	35	28%
Student Technology Support	6	5%
	125	
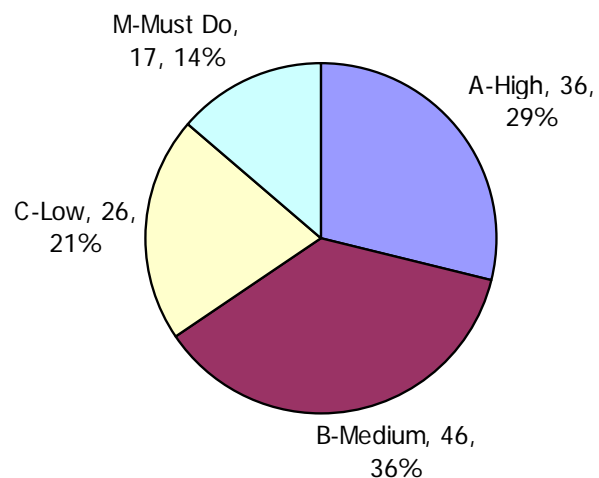
Priority	Count	Percent
A-High	36	29%
B-Medium	46	37%
C-Low	26	21%
M-Must Do	17	14%
	125	

LOYOLA
UNIVERSITY CHICAGO
1870
AD · MAJOREM · DEI · GLORIAM

Preparing people to lead extraordinary lives

New Prioritization Features

- Project Groupings (shown as "Program Number") will receive one ranking
- Institutional Impact Statements created for all A & M priority projects
- T-Shirt Sizing complete for 41 new projects

T-Shirt Sizing Completed	Count
A-High	15
B-Medium	13
C-Low	11
M-Must Do	2
	41
Completed	23
	64

T-Shirt Sizing	Size	Count
Small	< 5 Days	4
Medium	5-60 Days	28
Large	> 60 Days	9
		41