

EMILY E. VAUGHAN

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Loyola University Chicago School of Law

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Admitted to the Illinois State Bar in November of 2014

EDUCATION

Loyola University Chicago School of Law

Juris Doctor, May 2014

2013-2014 Cooney & Conway Excellence in Advocacy Fellowship Recipient

Jessup International Law Moot Court Team Captain

Public Interest Law Society Community Service Chair

Northwestern University, Weinberg College of Arts and Sciences

B.A. in Philosophy, 2009

EMPLOYMENT

Director, Loyola University Veterans Practicum

2018-Present

- Established the Veterans Practicum in 2018 after a successful proposal to the Illinois Equal Justice Foundation to create a legal clinic providing cross-disciplinary legal representation and social work support to low-income veterans in family law cases.
- Supervises 711-licensed law students in their representation of clients in all aspects of active civil litigation including client interviewing, drafting legal pleadings, negotiations, court appearances, trial preparations, and hearings.
- Teaches weekly two-hour lecture on the corresponding substantive law and advocacy skills offered for four graded credits during the Spring and Fall semesters.
- Administers multiple grants and manages all data reporting associated with funding for the Veterans Practicum.
- Handles a substantial independent case load required to keep the clinic operational and maintain continuity during gaps in the academic calendar.

Assistant Director, Loyola University Community Law Center

2015- Present

- Handles a personal caseload including but not limited to court ordered appointments as Guardian *ad Litem* in the Probate Division as well as other family law related matters pending in court.
- Manages the disabled adult guardianship project with Northside Learning Center High School and supervises all disabled adult guardianship proceedings pending in court.
- Supervises 711 license law students as needed in casework and teaches a substantive lecture on the Probate Division.

Illinois Bar Foundation Fellow, Loyola University Community Law Center 2014-2015

- A member of the inaugural class of three IBF Fellows.
- Maintained a full caseload of Probate and Domestic Relations family law matters which included drafting all required petitions/ motions and appearing at all court dates including hearings and trials.

Public Interest Law Initiative Housing Intern, Cabrini Green Legal Aid Summer 2013

- Represented low-income Cook County residents facing eviction through the authorization of a 711 license to practice law.

Elder Law and Domestic Violence Legal Intern, Legal Aid Society Summer 2012

- Assisted in the representation of both seniors in civil litigation and victims of domestic violence in Petitions for Order of Protection

Adult Engagement Team Manager, The Community Builders Inc. 2010-2011

- Provided mixed-income housing residents with financial coaching, employment opportunities, and resource navigation.
- Managed a team of four to ensure all grant deliverables were met and compiled data metrics.

Northwestern Public Interest Program, The Community Builders Inc. 2009-2010

- Awarded one-year fellowship aimed to train a new generation of leaders for social change through paid public interest opportunities.
- Provided case management and resource support to residents of a new mixed-income housing development that had recently replaced the Ida B. Wells Homes.

PROFESSIONAL APPOINTMENTS

Course Redevelopment and Innovation Grant Faculty Recipient	2023-2024
Clinics and Public Interest Committee Member	2020-Present
Loyola University Chicago School of Law Alumni Board of Governors	2020-Present
Philip C. Jessup International Law Moot Court Coach	2015-2022
Member of New Lawyers Committee of the Illinois State Bar Association	2016-2018

PROFESSIONAL AFFILIATIONS

Illinois State Bar Association, Chicago Bar Association, American Bar Association

GRANTS MANAGED

Illinois Equal Justice Foundation-ILFLAN Helpline Member 2017- Present

- Secured over \$150,000 worth of funding for the Loyola University Veterans Practicum as a member of the Illinois Armed Forces Legal Aid Network since 2017.
- Completed all grant applications, midterms reports, and end of year reports required of this funding.

- Managed and maintained the School of Law's relationship with the IEJF since the Veterans Practicum's conception.

McCormick Foundation, Veterans Practicum Mental Health Expansion 2020-2023

- Secured over \$100,000 worth of funding for the Loyola University Veterans Practicum to partner with the School of Social Work to provide case management services to our veteran clients in conjunction with their legal representation in civil litigation.
- Completed all grant applications, midterms reports, and end of year reports required of this funding.

Illinois Bar Foundation, Recent Graduate Faculty Fellowship 2015-2021

- Assisted in securing over \$150,000 in funding for the position of IBF Fellow with the Loyola University Community Law Center
- Served as the faculty liaison in securing the funding for six IBF Faculty Fellows, all of which were recent graduates of the school of law placed in a fulltime position gaining litigation experience immediately following graduation.
- Supervised the completion of all annual grant reports and attended affiliated events and meetings.

PUBLICATIONS, MANUELS, AND TRAININGS

Mediation Skills Training- Center for Conflict Resolution June 2023

Certified Mediator through the Center for Conflict Resolution's (CCR) 40-hour Mediation Skills Training. The training focuses on the negotiation and communications techniques used by mediators to move effectively through the stages of the mediation process.

Illinois Legal Aid Leaders Racial Justice Training May 2022-June 2022

Three-week training for invited Illinois legal aid leaders that focused on how to best integrate racial equity principles and practices into the culture and operations of our organizations, including organizational change management, priority setting, and alignment between mission and practice.

Presentation on the Disabled Adult Guardianship Process 2019-Present

Annually present on the importance of guardianship and the process of becoming the plenary guardian of a disabled adult in Cook County to Northside Learning Center High School parents and families. Northside Learning Center is a CPS high school for significantly disabled students who are eligible to remain in school until their 22nd birthday. Referrals from Northside Learning Center allow 711 law students enrolled in the Community Law Center to represent families, draft requisite pleadings, and appear at hearings in the Probate Division.

Pro Se Manual on Plenary Guardianship of Disabled Adults 2019- Present

Created an instruction manual for Cook County families in need of guardianship of disabled adult child upon their 18th birthdays that guides pro se litigants through the statutory requirements, legal pleadings, filing provisions, court room procedure, and more. This manual is updated regularly based on statutory and procedural amendments.