



Office of Academic Advising and Services  
Sullivan Center for Student Services, Suite 280  
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Phone 773.608.7714 | Fax 773.608.3123

Preparing people to lead extraordinary lives

## Release from Confidentiality of Academic Records

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records created or maintained by a school that receives Federal funds. Students who attend Loyola University Chicago (LUC) retain the right of privacy of their education records. LUC may provide access to a student's education records to a third party if the student provides written consent using this form.

Name \_\_\_\_\_ ID Number \_\_\_\_\_  
First Last

Address \_\_\_\_\_  
Number Street

City State ZIP/Postal Code Country

*I understand that, under the provisions of the Family Educational Rights and Privacy Act of 1974, as amended, my university academic records will not be released without my approval. I hereby give my voluntary consent to personnel in the Office of Academic Advising and Services to discuss any and all aspects of my academic records with the person(s) listed below.*

First Last Relationship

First Last Relationship

This authorization is effective immediately, and (check one):  
 Is indefinite.  
 ends on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

*I waive any requirement that I be furnished a copy of those reports prior to or concurrent with their release. I recognize that I may revoke this release at any time by going to the Office of Academic Advising and Services and completing the Revocation of Release section of this form.*

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Witnessed \_\_\_\_\_ Date \_\_\_\_\_  
OAAS Personnel

## Revocation of Release

*I revoke this release of confidentiality, effective immediately.*

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Witnessed \_\_\_\_\_ Date \_\_\_\_\_  
OAAS Personnel